

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: November 19, 2019

Item Details

Presenter(s): Mary Beth Manville, Human Resources Director

Department(s): Human Resources

Requested Motion

Motion for the addition of one position for the Permits and Inspections Department to add a Code Enforcement Officer, Grade 21.

Approval Recommended?

Yes

Item Details

This position is essential to add to the department to provide the building community customer service that will allow next day inspections when contractors schedule inspections. It has been the goal of the Inspections Department to provide the next day inspection service to contractors whenever possible.

This position will also provide support for the department as we transition to single trade inspections, allowing the inspectors to focus on one trade or dual trades to keep up with surrounding jurisdictions doing single trade inspections. This position will allow for inspectors to master one trade and obtain the certification needed for the one trade instead of all four trades. This position will provide a better response time doing inspections because the inspector can concentrate on one or dual trades and not be overwhelmed doing all four trade inspections making them more efficient doing their jobs.

We have currently lost four inspectors to jurisdictions doing single trade inspections. Transiting to single trade or dual trade inspections will allow the department to have a better chance at recruiting certified inspectors and not have to spend as much time or money training inspectors that are not certified.

Attachments

- None

