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for consideration by the Apex Town Council

Item Type: TOWN CLERK'S REPORT

Meeting Date: August 25, 2026

Item Details

Presenter(s): Allen Coleman

Department(s): [Department Name]

Requested Motion

Receive as information a presentation on the Resident Advisory Board appointment procedures and ballot style voting process. This item was scheduled for August 18, 2026 and was requested to be continued to August 25, 2026.

Approval Recommended?

[Yes or No]

Item Details

The Town's Resident Advisory Board appointment process includes recruitment and eligibility review, distribution of applicant materials, nomination of candidates by elected officials, a recommendation from the Mayor, and final consideration by the Town Council.

In April 2026, the Town Council reviewed the existing appointment process and discussed several illustrative scenarios intended to clarify the respective roles of the Mayor and Council, evaluate how the process functions under varying levels of agreement, and support a shared understanding of the appointment process. The Council also directed the Town Clerk to prepare an amendment to the Council Rules of Procedure transitioning appointments to a ballot-style voting process when multiple candidates are under consideration.

At the August 18, 2026 Work Session, the Town Clerk presented a follow-up overview of the appointment process, including the proposed ballot-style voting framework and several scenarios illustrating how the process would function under different circumstances. Due to time constraints and members needing to leave early, the elected body was unable to complete the full presentation and discussion.

This item continues that discussion and provides an opportunity for the Mayor and Town Council to review the remaining scenarios and procedural considerations associated with Resident Advisory Board

appointments. The scenarios are intended to be illustrative rather than prescriptive and are designed to clarify roles and responsibilities, test application of the process, and promote a consistent and shared understanding of how appointments will be handled.

Following the discussion, the elected body are anticipated to consider several Resident Advisory Board appointments.

Attachments

- TC1-A1: PowerPoint - Resident Advisory Board Appointment Process

