



[date]

Mr. Michael Liebelt
Project Manager II CSX Transportation
4900 Old Osborne Tpke., Ste. 200
Richmond, VA 23231

RE: CSXT DOT# 630692F & 630693M (MP S-171.14 & S-171.28); Carolinas Division; Aberdeen Subdivision; Sidewalk extensions across tracks, south side of Center St, north side of E Chatham St

Dear Mr. Liebelt:

Enclosed is a new Project Initiation Form and plans for the above-referenced project.

The Town of Apex requests CSXT proceed with the initiation of a CSXT Preliminary Engineering (PE) Agreement. Please assign and provide an Outside Party Number to this Project for future reference.

You are granted Notice-To-Proceed to bill for the related processing costs incurred by CSXT in the amount of up to \$5,000.00 for administrative tasks, development of an estimate, Agreement handling and other charges involved with opening the project for the PE phase, until the Agreement is fully executed. Costs incurred after that time will be reimbursed under the provisions of the CSXT PE, CN and/or TROE Agreement(s).

Please contact Adam Stephenson, PE at 919-249-3417 or Adam.Stephenson@apexnc.org with questions or concerns.

Sincerely,

Randal Vosburg
Town Manager

Enclosure: New Project Initiation Form and Plans

cc: Adam Stephenson