

CSX TRANSPORTATION NEW PROJECT INITIATION FORM		
Please provide the following information so that CSXT is able to accurately and appropriately process the project setup and billing.		
Is this project associated with Federal funds?	No	
Is this project associated with State funds?	No	
Please describe the funding source for this project (i.e. INFRA, Section 130, State, County, Private, etc.).	Municipal funds (Bond & General Funds)	
Project Requirements:	☐ Buy America ☐ Additional procurement restrictions (Please describe below) ☐ State Suspended and Debarred (Note - All federally funded projects are already monitored against the federal sus/deb listings) ☐ Davis-Bacon (Please only check this box if this is a construction project that may be performed by an outside party) ☐ CSX is subject to a state single audit as a recipient or subrecipient of funds (The only states that should apply here are FL or NC. FL must provide completed form DFS-A2-NS.) ☐ Other	
Only complete this section if this project is associated with Federal and/or State funds.	If you selected Other, please describe below.	
Project Sponsor - "Bill To" Information		
Agency - Sponsor:	Town of Apex	Note: this is the agency that will be paying the invoice.
Billing Address:	PO Box 250, Apex, NC 27502	Note: this is the address to send the invoice for payment.
Contact Name:	Adam Stephenson	
Phone:	919-249-3417	
E-mail:	adam.stephenson@apexnc.org	
Invoice Delivery Method:	Email If Email or Mail & Email is selected, please enter Email address(es) here: adam.stephenson@apexnc.org	
Project Location:	Center St 630692F, E Chatham St 630693M, at MP S-171.14/S-171.28, Apex, NC	
Project Description:	Sidewalk extensions across tracks, south side of Center St, north side of E Chatham St	
Sponsor Project Ref. Number (If applicable)	Not applicable	
Signature of Applicant*		
Please sign, and e mail this form to the authorized CSX representative.		
Name and Title of Applicant	Randal Vosburg, Town Manager	
Signature of Applicant		Date:
*By signing this form you are authorizing CSXT to incur costs and bill against this project. Should the project be canceled, CSXT will bill the Project Sponsor for the incurred costs. In the event the Project Sponsor is unresponsive for 90 days or more, the project will be closed; and the Project Sponsor will be final billed for all project costs incurred.		