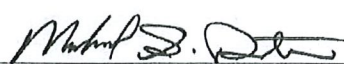
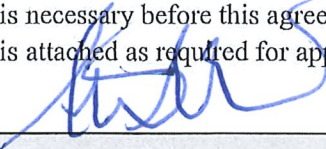
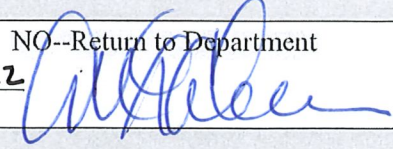
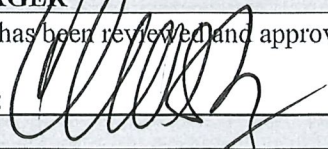


CNT 2023-101

## CONTRACT ROUTING CONTROL SHEET

Routing Order: (1) Department Director, (2) Purchasing and Contract Manager (3) Legal,  
(4) Risk Manager, (5) Vendor for Signature (6) Finance Director, (7) Town Clerk, (8) Town Council/Town Manager

### EVERY SECTION MUST BE COMPLETED

|                                                                                                                                                                                                  |                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| <b>DEPARTMENT:</b>                                                                                                                                                                               |                                                                                                                 |
| Department Contact Person for Contract: <u>Michael Mote</u>                                                                                                                                      | Extension: <u>919-372-7512</u>                                                                                  |
| Contractor/Vendor Name and address: <u>Ilron 2111 N Molter Rd, Liberty Lake, WA 99019</u>                                                                                                        |                                                                                                                 |
| Contractor/Vendor Phone: Contractor/Vendor Contact Person: <u>Tracy Wright 865-356-3546</u>                                                                                                      |                                                                                                                 |
| Purpose of Contract: <u>FDM Software Maintenance and annual support to assist with meter services.</u>                                                                                           |                                                                                                                 |
| Amount: <u>\$2,024.00</u>                                                                                                                                                                        | Budget Code: <u>32-81044509 &amp; 30-8300 44509</u>                                                             |
| Type of Contract: <input type="checkbox"/> New <input type="checkbox"/> Renew <input checked="" type="checkbox"/> Amendment                                                                      | Exhibits/Attachments included: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A             |
| Department Director's Signature: <u></u>                                                                        | Date: <u>4/10/23</u>                                                                                            |
| <i>All Contracts should be sent to the Purchasing and Contract Manager (Steve Maynard). Steve will determine whether the contract will need to go to the Legal Department for review or not.</i> |                                                                                                                 |
| <b>LEGAL</b>                                                                                                                                                                                     |                                                                                                                 |
| Reviewed by: <u>Chris Welch</u>                                                                                                                                                                  | Date: <u>04/10/2023</u>                                                                                         |
| Comments: <u>1 year extension but terms require council approval</u>                                                                                                                             |                                                                                                                 |
| <input checked="" type="checkbox"/> Town Council approval required <input type="checkbox"/> Town Manager authorized to approve                                                                   |                                                                                                                 |
| <input type="checkbox"/> N/A – Purchasing and Contract Manager to forward                                                                                                                        |                                                                                                                 |
| <input type="checkbox"/> Other Approvals required/permitted:                                                                                                                                     |                                                                                                                 |
| <b>RISK MANAGER</b>                                                                                                                                                                              |                                                                                                                 |
| Reviewed by and approved: _____                                                                                                                                                                  | Date: _____                                                                                                     |
| <input checked="" type="checkbox"/> N/A – Purchasing and Contract Manager to forward                                                                                                             |                                                                                                                 |
| <input type="checkbox"/> Insurance specifications meet requirements.                                                                                                                             |                                                                                                                 |
| <input type="checkbox"/> Insurance specifications have been revised.                                                                                                                             |                                                                                                                 |
| <input type="checkbox"/> A pre-project safety review between the contractor and contracting department is required.                                                                              |                                                                                                                 |
| <i>Return to Department Contact Person to have contract signed by Contractor prior to forwarding to Finance Director</i>                                                                         |                                                                                                                 |
| <i>Obtain a copy of Certificate of Insurance that includes the proper coverage and shows the Town as an additional insured</i>                                                                   |                                                                                                                 |
| <b>FINANCE DIRECTOR</b>                                                                                                                                                                          |                                                                                                                 |
| <input checked="" type="checkbox"/> Sufficient funds are available in the proper category to pay for this expenditure. <u>PO # 2023-976</u>                                                      |                                                                                                                 |
| <input type="checkbox"/> This contract is conditioned upon appropriation by the Town Council of sufficient funds.                                                                                |                                                                                                                 |
| <input type="checkbox"/> A budget amendment is necessary before this agreement is approved.                                                                                                      |                                                                                                                 |
| <input type="checkbox"/> A budget amendment is attached as required for approval of this agreement.                                                                                              |                                                                                                                 |
| Finance Director: <u></u>                                                                                     | Date: <u>4/19/2023</u>                                                                                          |
| <b>TOWN CLERK</b>                                                                                                                                                                                |                                                                                                                 |
| Date Received: <u>4/23/2023</u>                                                                                                                                                                  | Signed by Contractor: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO--Return to Department |
| Council Action Required: <u>forward to Town Manager</u>                                                                                                                                          | Agenda Date: <u>4/25/2022</u>                                                                                   |
| Approved by Council: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO                                                                                                         | <u></u>                    |
| <b>TOWN MANAGER</b>                                                                                                                                                                              |                                                                                                                 |
| This document has been reviewed and approval is recommended by the Town Manager: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO                                             |                                                                                                                 |
| Town Manager: <u></u>                                                                                         | Date: <u>4/26/2023</u>                                                                                          |
| After approval and signatures, contract will be sent to the Purchasing and Contracts Manager who will return it to the Department Contact Person for Department to administer.                   |                                                                                                                 |
| Scan signed contract to Department contracts folder (include Routing Sheet and copy of Certificate of Insurance)                                                                                 |                                                                                                                 |

# | Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: April 25, 2023

## Item Details

Presenter(s): Michael S. Deaton, PE, Director

Department(s): Water Resources

### Requested Motion

Motion to approve an agreement with Itron and to authorize the Town Manager to execute the Amendment to the Itron FDM Tools and Field Tools Contract on behalf of the Town.

### Approval Recommended?

Yes

### Item Details

Town Council action is required to approve this Amendment to FDM Tools and Field Tools Solution

Contract # 2022-00000213 dated June 9, 2022 because the Contractor (Itron) did not delete the indemnity language as requested by the Town's Legal Department.

Field Deployment Manager (FDM) software is required to obtain water and electric meter reads and receive meter data such as consumption and meter health. This Amendment extends the Contract for a period of one year to receive continued support for FDM functions. The total fee for this service is \$2,024.

### Attachments

- Cover Sheet
- Itron FDM Tools and Field Tools Solution Agreement

Approved  
CN

CONT-2022-059  
original



STATE OF NORTH CAROLINA

Contract #

COUNTY OF WAKE

AMENDMENT TO FDM TOOLS AND  
FIELD TOOLS SOLUTION AGREEMENT

THIS AMENDMENT is entered into this the 25<sup>th</sup> day of April, 2023, by and between Itron, Inc. ("Itron"), and the Town of Apex, a municipal corporation of the State of North Carolina, (the "Town").

PREMISES:

WHEREAS, the Parties entered into FDM Tools and Field Tools Solution Agreement dated June 9<sup>th</sup>, 2022 (the "Agreement"), which includes in Paragraph 3 the contemplation of an amendment to the Agreement whereby the Parties agree to extend the Subscription for Mobile Device Software; and

WHEREAS, the Parties desire to extend the Agreement for one (1) year.

WITNESSETH:

The Town and Itron, for the consideration stated herein, agree to amend the Agreement as follows: In Paragraph 3, the first and second sentences are deleted and hereby replaced with the following sentence: The term of this Agreement expires on June 9<sup>th</sup>, 2024.

In witness thereof, the contracting parties, by their authorized agents, affix their signatures and seals this 25<sup>th</sup> day of April, 2023.

Itron, Inc.

Name: Joel Vach

By: \_\_\_\_\_

DocuSigned by:  
Joel Vach  
(Signature) D4BB7D03A21E4BB...

Title: VP-Tax and Corporate Treasurer

Attest:

DocuSigned by:  
Chris Ware  
(Secretary, if a corporation)

Town of Apex

Catherine Crosby, Town Manager

Attest:

Allen L. Coleman, CMC, NCCCC Town Clerk



*This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.*

Antwan Morrison, Finance Director