

# | Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: November 9, 2021

## Item Details

Presenter(s): Colleen Merays, Downtown & Small Business Development Coordinator

Department(s): Economic Development

### Requested Motion

Motion to approve the amended Co-Sponsored Special Event Permit request for Apex Rotary Christmas Parade, Winter Wonderland and mobile vendor with the approved date of Saturday, December 4, 2021.

### Approval Recommended?

Yes

### Item Details

<u>Name Of Event</u>	<u>Event Date(s)</u>	<u>Event Times</u>	<u>Event Organizer/Sponsor</u>
Apex Rotary Christmas Parade	Sat., Dec. 4, 2021	5PM - 7:30PM	Apex Rotary
Apex Parade Winter Wonderland	Sat., Dec. 4, 2021	12PM - 8:00PM	
Parade Mobile Vendors	Sat., Dec. 4, 2021	3PM - 8:00PM	

Estimated Town Expenditures \$20,152.00

This Co-Sponsored special event request totals \$20,152.00 and include such services as Police, Public Works, Electric and Park, Recreation and Cultural Services. These events include closure of public streets, parking lots and use of the Town Hall campus parking as detailed in the attachment. Approval of Sponsorship is contingent upon event coordinators adhering to all rules and regulations as details in the Town of Apex Special Events Guide and Special Event Permit Application.

### Attachments

- Amended Co-Sponsored Special Event Description and Request
- Parade Route and Staging Maps
- Winter Wonderland Map
- Mobile Vendor Map

