

DRAFT MEETING MINUTES

TOWN OF APEX SPECIAL TOWN COUNCIL MEETING TUESDAY, JULY 19, 2022 3:00 P.M.

The Apex Town Council met for a Special Town Council Meeting on Tuesday, July 19, 2022 at 6:00 p.m. The meeting was held on the 3rd Floor of Apex Town Hall located at 73 Hunter Street in Apex, North Carolina.

The meeting was open to the public. Members of the public were able to attend this meeting in-person or watch online via the livestream on the Town's Youtube Channel.

The meeting recording can be viewed at the following link:
<https://www.youtube.com/watch?v=kvZ3Qw9PFdY>

[ATTENDANCE]

Elected Body

Mayor Jacques K. Gilbert (presiding officer)

Mayor Pro-Tempore Audra Killingsworth

Councilmember Brett Gantt

Councilmember Cheryl Stallings

Councilmember Terry Mahaffey

ABSENT: Councilmember Ed Gray

Town Staff

Town Manager Catherine Crosby

Town Attorney Laurie Hohe

Town Clerk Allen Coleman

Assistant Town Manager Marty Stone

Assistant Town Manager Shawn Purvis

Water Resources Director Michael Deaton

Planning and Community Development Director Dianne Khin

Assistant Fire Chief Jeff Maynard

Electrical Systems Manager Rodney Smith

[COMMENCEMENT]

Mayor Jacques K. Gilbert called the meeting to order at **3:00 p.m.** and announced that Councilmember Ed Gray may be participating in the meeting remotely. He said all votes during the meeting would be conducted via a "roll call" method in compliance with the remote meeting statutes.

CLERK NOTE: North Carolina General Statutes 166A-19.24 provides authority for remote meetings during a Governor Issued State of Emergency. North Carolina is under a State of Emergency in response to the COVID-19 Pandemic.

Mayor Gilbert stated that this was a special meeting for the purposes of discussing the additional elevated water tank, the Town's Big Branch Pump Station and Force Main Design Project, consider possible motions to direct staff accordingly, and then to enter into closed session pursuant to North Carolina General Statutes 143-318.11(a)(6).

Director Deaton provided a high-level overview of the two capital projects related to the Town's future elevated water tanks and the Big Branch Force Main Pump Station. He said the action being requested was for discussion on the possible site location and aesthetics for the additional elevated water tank, and ultimately providing direction to staff on the tank style and location. He introduced David Bennett with The Wooten Company on the elevated water tank options.

Mr. Bennett provided a PowerPoint presentation and lead the Town Council in a discussion around the possible options. The slideshow was published as part of the agenda materials made publicly available to elected members, town staff, and members of the public in advance of the meeting.

Following lengthy discussion from elected members, town staff, and members of The Wooten Company, the Mayor called for direction.

A motion was made by **Councilmember Terry Mahaffey**, seconded by **Councilmember Cheryl Stallings**, to direct staff to proceed with the Pleasant Park site location for the elevated water tank and select the composite tank design, which was the staff's recommendation.

Mayor Gilbert called all Apex Town Councilmembers by name to confirm their vote to comply with the remote meeting regulations.

VOTE: UNANIMOUS (5-0)

Senior Utilities Engineer, Matt Echols, provided a presentation on the Big Branch 2 Pump Station and Force Main project.

Following lengthy discussion from elected members, town staff, and members of The Wooten Company, the Mayor called for direction.

A motion was made by **Councilmember Terry Mahaffey**, seconded by **Councilmember Cheryl Stallings**, to direct staff to proceed option three (3) for the route for the force main alignment just outside of US-Highway 1 Right-of-Way (ROW).

Mayor Gilbert called all Apex Town Councilmembers by name to confirm their vote to comply with the remote meeting regulations.

VOTE: UNANIMOUS (5-0)

Mayor Gilbert declared a fifteen minutes recess until **5:00 p.m.**

The meeting stood in recess beginning at **4:43 p.m.**

Mayor Gilbert reconvened the meeting at **5:00 p.m.**

[CLOSED SESSION]

A **motion** was made by **Mayor Pro-Tempore Audra Killingsworth**, seconded by **Councilmember Cheryl Stallings** to enter into closed session pursuant to North Carolina General Statutes 143-318.11(a)(6).

Mayor Gilbert called all Apex Town Councilmembers by name to confirm their vote to comply with the remote meeting regulations.

VOTE: UNANIMOUS (5-0) - *Councilmember Gray participated remotely.*

Council entered closed session at **5:01 p.m.**

Council returned to open session at **6:16 p.m.**

[ADJOURNMENT]

With no additional business being presented by the governing body, **Mayor Gilbert** adjourned the meeting at **6:16 p.m.**

Jacques K. Gilbert
Apex Mayor

Allen Coleman
Apex Town Clerk

Submitted for consideration and approved on _____.