

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: NEW BUSINESS

Meeting Date: October 14, 2025

Item Details

Presenter(s): Allen Coleman, Town Clerk

Department(s): Town Clerk's Office

Requested Motion

Motion to confirm the following leadership position on the Apex Board of Adjustment (BOA) for calendar year 2025:

- William Hart, Vice-Chair of the Apex Board of Adjustment (BOA)

Approval Recommended?

Mayor Jacques K. Gilbert concurs with the BOA's recommendation of appointing Mr. William Hart to the Vice-Chair position on the Board of Adjustment (BOA).

Item Details

On September 09, 2025, the Apex Town Council unanimously confirmed the Chair position on the Apex Board of Adjustment (BOA) and recommended the current BOA recommend a candidate to fill the Vice-Chair position.

On Tuesday, September 16, 2025, the Apex Board of Adjustment unanimously (5-0) voted to nominate and recommend William Hart to the Vice-Chair position for calendar year 2025.

Pursuant to the Town's Unified Development Ordinance (UDO) Section 2.1.3 (C)(1), the chair and vice-chair of the Board of Adjustment shall be appointed by the Mayor from the members of the Board of Adjustment. The term of the chair and vice-chair shall be one (1) year.

The current BOA members were reminded that the facilitated nomination process would be treated as a recommendation only and the final appointing authority rested solely with the Mayor for both leadership positions on this Board.

Attachments

- N/A

