

DRAFT MINUTES
TOWN OF APEX
SPECIAL TOWN COUNCIL MEETING | APPOINTED PERSONNEL EVALUATIONS
TUESDAY, OCTOBER 3, 2023
4:30PM

1
2 The Apex Town Council met for a Special Meeting on Tuesday, October 3, 2023 at 4:30 pm
3 in the Executive Conference Room on the 2nd Floor at Apex Town Hall, located at 73 Hunter
4 Street in Apex, North Carolina.

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6 The purpose of the Special Town Council meeting was to enter into closed session pursuant
7 to North Carolina General Statutes NCGS § 143-318.11(a)(6) - quoted below:

8
9 NCGS §143-318.11(a)(6):

10 "To consider the qualifications, competence, performance, character, fitness, conditions of
11 appointment, or conditions of initial employment of an individual public officer or employee
12 or prospective public officer or employee; or to hear or investigate a complaint, charge, or
13 grievance by or against an individual public officer or employee."

14
15 This meeting was open to the public.

16
17 **[ATTENDANCE]**

18
19 Elected Body

20 Mayor Jacques K. Gilbert (presiding)
21 Mayor Pro-Tempore Audra Killingsworth
22 Councilmember Brett Gantt
23 Councilmember Ed Gray
24 Councilmember Terry Mahaffey
25 Councilmember Arno Zegerman
26 Absent: None

27
28 Appointed Staff

29 Town Attorney Laurie Hohe
30 Town Clerk Allen Coleman

31
32 **Mayor Gilbert** called the meeting to order at 4:33 p.m. and stated the purpose of the
33 special town council meeting was to enter into closed session pursuant to NCGS § 143-
34 318.11(a)(6) and conducted annual performance reviews for the Town Attorney and the Town
35 Clerk.

DRAFT MINUTES - CONTINUED

1 **[CLOSED SESSION]**

2

3 A **motion** was made by **Mayor Pro-Tempore Audra Killingsworth**, seconded by
4 **Councilmember Arno Zegerman**, to enter into closed session pursuant to NCGS § 143-
5 318.11(a)(3) and NCGS § 143-318.11(a)(6).

6

7 **VOTE: 5-0 UNANIMOUS**

8

9 Council moved into closed session at 4:33 p.m.

10

11 **Mayor Gilbert** left the meeting at 5:56 p.m.

12

13 Council returned to open session at 6:28 p.m.

14

15 **[ADJOURNMENT]**

16

17 **Mayor Pro-Tempore Killingsworth** announced the meeting adjourned at 6:28 p.m.

18

19

20 Jacques K. Gilbert
21 Mayor
22

23 Allen Coleman, CMC, NCCCC
24 Town Clerk to the Apex Town Council

25

26 Submitted for consideration and approval by Apex Town Clerk Allen Coleman.

27

28 Minutes approved on the _____ day of _____ 20____.

29