

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: August 13, 2024

Item Details

Presenter(s): Shawn Purvis, Deputy Town Manager

Department(s): Town Manager's Office

Requested Motion

Motion to award a construction contract agreement between W. C. Construction Company and the Town of Apex, for Phase 2 of the Apex Cemetery Columbarium Project, and adopt Budget Ordinance Amendment 1 and corresponding Capital Project Ordinance Amendment 2025-1, and authorize the Town Manager, or their designee, to execute on behalf of the town.

Approval Recommended?

Yes

Item Details

The Town received bids for the Cemetery Columbarium - Phase 2 project on July 18, 2024. Project bids are good for 60 days from the opening. The project plans include the remaining structural, electrical, and architectural elements to complete the columbarium site. The updated estimate for Phase 2 of the project was \$930,712.50. The low bid for the project was \$956,000, which is more than the remaining project budget. Approval to move forward with the project will require a budget and project ordinance amendment.

Bid Summary:

W.C. Construction Company, LLC	\$ 956,000
Scotia Construction, Inc.	\$ 989,000
Progressive Contracting Co., Inc.	\$ 1,237,500
Harrod and Assoc. Constructors, Inc.	\$ 1,550,000

The Cemetery Fund has approximately \$550,000 available. Staff recommends splitting the project costs between the General Fund (\$545,000) and Cemetery Fund (\$445,000). Revenues from the sale of columbaria niches would go to replenish the Cemetery Fund to cover regular reoccurring operations and maintenance. No funds from the sales would go to the General Fund.

The Finance Committee recommended approval of columbarium rates September 21, 2023, based on cost recovery of the remaining construction and niche build-out with escalation costs. Town Council adopted the rates for single urn at \$1,400 and double urn at \$2,000 at the October 24, 2023 Town Council Meeting to assist with cost recovery based on the project estimate. The construction costs have increased by over 20 percent, and pending updated niche estimates, the Town may need to revisit the fees needed for cost recovery.

Attachments

- CN7-A1: Cemetery Improvement Cost Recovery Memo - Construction Contract Award - W.C. Construction Company - Budget Ordinance Amendment 1 and Capital Project Ordinance Amendment 2025-1
- CN7-A2: Agreement - Cemetery Improvements - Columbarium - Construction Contract Award - W.C. Construction Company - Budget Ordinance Amendment 1 and Capital Project Ordinance Amendment 2025-1
- CN7-A3: Budget Ordinance Amendment No. 1 - Construction Contract Award - W.C. Construction Company - Budget Ordinance Amendment 1 and Capital Project Ordinance Amendment 2025-1
- CN7-A4: Capital Project Ordinance Amendment 2025-1 - Construction Contract Award - W.C. Construction Company - Budget Ordinance Amendment 1 and Capital Project Ordinance Amendment 2025-1

