



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: Apex American Legion Spring Car Show

Event Date & Time: Saturday, April 18, 2020 from 8:00 AM to 4:00 PM

Roads & Parking Closed Date & Time: Town Hall Parking Lot Closed from 7:00 AM to 5:00 PM

Rain Date: Saturday, April 25, 2020 from 8:00 AM to 4:00 PM

Event Organizer: Apex American Legion Post 124

2020 Co-Sponsorship Request: Banner hanging, trash bins and liners, and water barricades to block Town Hall Parking Lot

2020 Estimated Town of Apex Cost: \$279.00

Event Description: Car show in town hall parking lot, connecting road between town hall & community center and court yard between town hall, & community center.

Questions to Consider: None



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: Apex Farmers Market

Event Date & Time: Saturday's from April 18, 2020 to March 27, 2021 from 8:30 AM to 12:30 PM

Roads & Parking Closed Date & Time: Depot Parking Lot Closed from 5:30 AM to 1:30 PM

Rain Date: N/A

Event Organizer: Apex Farmers Market

2020 Co-Sponsorship Request: Banner hanging, trash bins and liners, and blocking Depot Parking Lot

2020 Estimated Town of Apex Cost: \$279.00

Event Description: Each of our events features and showcases local vendors and small businesses. From weekly farmers markets to larger vendor based community events. Weekly market in Depot parking lot and courtyard area per usual.

DATES: 4/18/2020, 4/25/2020, 5/2/2020, 5/9/2020, 5/16/2020, 5/23/2020, 5/30/2020, 6/6/2020, 6/13/2020, 6/20/2020, 6/27/2020, 7/4/2020, 7/11/2020, 7/18/2020, 7/25/2020, 8/1/2020, 8/8/2020, 8/15/2020, 8/22/2020, 8/29/2020, 9/5/2020, 9/12/2020, 9/19/2020, 9/26/2020, 10/3/2020, 10/10/2020, 10/17/2020, 10/24/2020, 11/7/2020, 11/14/2020, 11/21/2020, 12/12/2020, 1/9/2021, 1/23/2021, 2/13/2021, 2/27/2021, 3/13/2021, 3/27/2021

Questions to Consider: None



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: Food Truck Rally

Event Organizer: Apex Farmers Market / Browerbird Agency

Event Date & Time: Saturday, April 18, 2020 from 8:30 AM to 2:00 PM

Roads & Parking Closed Date & Time: Saturday, April 18, 2020 on Seaboard St. (N. Salem to Chatham) from 6:30 AM to 3:00 PM

Rain Date: N/A

2020 Co-Sponsorship Request: Trash bins and liners, (2) rental dumpsters, water barricades to block Seaboard and (2) portable electric panels

2020 Estimated Town of Apex Cost: \$2,436.00

Event Description: Each of our events features and showcases local vendors and small businesses. Use of Depot parking lot and porch & Seaboard Street from N. Salem to E. Chatham.

Questions to Consider: Are the Downtown businesses and property owners whose parking areas are adjacent to Seaboard aware that their customers and employees will not be able to park and/or exit the area from 6:30 AM to 3:00 PM?

Is the ADBA aware of the event and signed-off?



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: Peakfest

Event Organizer: Apex Festival Commission

Event Date & Time:

- Friday, May 1, 2020 from 7:00 PM to 9:00 PM – Depot Parking Lot and Plaza
- Saturday, May 2, 2020 from 9:00 AM to 5:00 PM – Salem St.

Roads & Parking Closed Date & Time:

- Friday, May 1, 2020 from 6:00 PM to 10:00 PM – Depot Parking Lot
- Saturday, May 2, 2020 on N. Salem St. (Hunter to Williams) from 6:00 AM to 7:00 PM

Rain Date: N/A

2020 Co-Sponsorship Request: Banner hanging, trash bins and liners, trash pickup by Town Parks & Rec, water barricades to block Salem St. and (2) portable electric panels

2020 Estimated Town of Apex Cost: \$29,115.65

Event Description: This is our 40th year holding Peakfest. It is a one day arts and crafts festival held in downtown. We have three (3) stages with local bands. We will have up to 150 artists in booths along Salem Street.

Questions to Consider: None



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: 11th Annual Apex Latino Arts Festival

Event Organizer: Apex Latino Arts Festival Association

Event Date & Time: Saturday, June 6, 2020 from 3:00 PM to 10:00 PM

Roads & Parking Closed Date & Time: Saturday, June 6, 2020 1:00 PM to 11:00 PM – Depot Parking Lot and N. Salem from (Center to Saunders)

Rain Date: N/A

2020 Co-Sponsorship Request: Banner hanging, trash bins and liners, water barricades to block N. Salem St., Halle and Town Parks & Rec Staff, and electric

2020 Estimated Town of Apex Cost: \$2,525.28

Event Description: The Apex Latino Festival includes:

- A Latino art exhibit in the Halle Cultural Arts Center, children & family art activities in the Halle in the afternoon (3-6 pm)
- Activities move outdoors to Salem St. and the Depot Parking Lot for: Culinary Arts; Bazaar and Entertainment portions of the Festival for the rest of the evening.

Approximately 2,300 are expected to attend this year to sample authentic food from at least 12 different Latino countries, enjoy authentic dances, a flag parade and shopping in the arts and crafts bazaar. We will also have a DJ spinning current Latino music towards the end of the evening. Each of our culinary arts, bazaar vendors, non-profits, sponsors are required to have a 10 x 10 canopy tent following the Town's guidelines. Please see the map for the placement of tents. Patrons will be directed to park behind the Halle. We will also need 2 porta-johns close to the fire department to augment the facilities in the Halle and 2 front load trash bins placed in front of the train caboose on Seaboard.

Questions to Consider: None



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: Bone Suckin' Sauce Peak City Pig Fest

Event Organizer: Apex Sunrise Rotary Foundation

Event Date & Time:

- Thursday, June 18, 2020 – Cook Teams – Depot Parking & Halle Gravel Lot
- Friday, June 19, 2020 from 5:00 PM to 11:00 PM – Depot, Halle and gravel lot behind Halle
- Saturday, June 19, 2020 from 9:00 AM to 8:00 PM – N. Salem St. (Center to Williams)

Roads & Parking Closed Date & Time:

- Thursday, June 18, 2020 from 12:00 PM - Saturday, June 20 11:00 PM – Depot Parking & Halle Gravel Lot – Tent setup and Cook Teams
- Friday, June 19, 2020 from 7:00 PM to 9:00 PM – Depot Parking Lot and Gravel Lot behind Halle
- Saturday, June 20, 2020 from 9:00 AM to 10:00 PM – Salem St. from (Center to Williams), Seaboard, Tempelton and Commerce

Rain Date: N/A

2020 Co-Sponsorship Request: Banner hanging, trash bins and liners, trash pickup by Town Public Works, (8) rental dumpsters, water barricades to block Salem St., and (2) portable electric panels

2020 Estimated Town of Apex Cost: \$16,952.94

Event Description: The festival starts at Center Street & Salem Street to Williams Street & Salem Street. Also uses the parking lot behind the Tobacco & Mule Exchange. The Beer Garden is held in the Chamber parking lot. Salem Street will be closed on Saturday only from Center Street to Williams Street. Cook teams will be set up in the parking lot behind the Tobacco & Mule Exchange and the lot across from Apex PD. A stage will be set up at Center & Salem Street. Off-site parking with free shuttle bus will be provided. The Beer Garden will be the only event scheduled for Friday night, but cook teams will be in place beginning Thursday night/Friday morning. The event on Saturday would also included closing Seaboard Street, Templeton Street and Commerce Street. A stage will be set up at Center and Salem Streets on Saturday.

Questions to Consider: Why does the Town pay the rental fee for the Waste Industries dumpsters? Isn't this something the Event Organizer should pay for?



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: Apex July 4th Celebration

Event Organizer: Town of Apex

Event Date & Time: Saturday, July 4, 2020 from 8:30 AM to 12:00 PM

Roads & Parking Closed Date & Time: Saturday, July 4, 2020 on N. Salem St. from (Center to Chatham) from 7:30 AM to 1:00 PM

Rain Date: N/A

2020 Co-Sponsorship Request: Hang banner, trash bins and liners, Parks & Rec. Staff, water barricades to block N. Salem St., and Town Public Works Staff

2020 Estimated Town of Apex Cost: \$10,290.46

Event Description: Annual Old Fashion 4th of July Parade on Salem Street

Questions to Consider: None



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: Farmer's Night Market

Event Organizer: Apex Farmers Market / Browerbird Agency

Event Date & Time: Saturday, August 1, 2020 from 7:30 PM to 9:30 PM

Roads & Parking Closed Date & Time: Saturday, August 1, 2020 on Depot Parking Lot and Seaboard St. from (N. Salem to Chatham) closed from 5:00 PM to 11:00 PM

Rain Date: N/A

2020 Co-Sponsorship Request: Trash bins and liners, water barricades to block Seaboard and (2) portable electric panels

2020 Estimated Town of Apex Cost: \$1,749.00

Event Description: Depot Parking Lot & Seaboard Street with 40 vendors in Depot Lot and 20 additional along Seaboard Street.

Questions to Consider: Are the Downtown businesses and property owners whose parking areas are adjacent to Seaboard aware that their customers and employees will not be able to park and/or exit the area from 5:00 PM to 11:00 PM?

Is the ADBA aware of the event and signed-off?



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: Peak City International Film Festival

Event Organizer: Carolina MediaPros

Event Date & Time:

- Friday, September 18, 2020 from 6:00 PM to Midnight – Mayor's Cheerwine Reception
- Saturday, September 19, 2020 from 9:30 AM to 11:00 PM – Halle Movie Screening

Roads & Parking Closed Date & Time: Friday, September 18, 2020 on N. Salem St. from (Center to Saunders) and Templeton from 4:30 PM to 7:00 PM

Rain Date: N/A

2020 Co-Sponsorship Request: Hang banner, Depot Building, Parks & Rec. Staff, police cars to block N. Salem St. and direct traffic, and Town Public Works Staff

2020 Estimated Town of Apex Cost: \$369.00

Event Description: The event will take place during the week in various shops in the historic district. Screenings of films and viewing of locally produced art will take place on weeknights. Leading up to the awards on the Friday evening. The Mayor's Cheerwine Reception, live music & heavy hors d'oeuvres, possibly a sit down dinner may be a part of this film festival, we will have the return of the classic car ride by producers, VIP Sponsors, from the Reception to the Halle Cultural Arts Center. The evening will have live music performing as in years past, along with the awards, and the presentation of the Charlie Gaddy Lifetime achievement award. Followed by screenings of films of note including all NC based productions that are juried. The evening follows with deserts. This year we are in final discussions with one of the stars of a new WRAL NBC TV series, that has had over a 35 year acting career in feature films and TV. Weekend. Saturday will screen all the winning films all day long at the Halle in the Gallery Studio, and main stage, with emphasis on NC based films Saturday later afternoon and evening in the main stage. All food are from NC based sponsors or are paid cash. Where possible we hire local companies to provide vendor and food services.

Questions to Consider: None



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: Musicfest

Event Organizer: Apex Festival Commission

Event Date & Time: Saturday, September 19, 2020 from 2:00 PM to 10:00 PM

Roads & Parking Closed Date & Time: Saturday, September 19, 2020 Saunders St. Public Parking Lot and Templeton from 9:00 AM to Midnight

Rain Date: N/A

2020 Co-Sponsorship Request: Hang banner, Halle, Parks & Rec. Staff, block of parking lot and Templeton, and (2) electric boards setup

2020 Estimated Town of Apex Cost: \$11,270.64

Event Description: This is an inaugural event for us. We are attempting to put it on at the request of the town. We will have bands play from approximately 2-10 pm.

Questions to Consider: None



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: Apex American Legion Fall Car Show

Event Organizer: Apex American Legion Post 124

Event Date & Time: Saturday, October 3, 2020 from 8:00 AM to 4:00 PM

Roads & Parking Closed Date & Time: Town Hall Parking Lot Closed from 7:00 AM to 5:00 PM

Rain Date: Saturday, October 10, 2020 from 8:00 AM to 4:00 PM

2020 Co-Sponsorship Request: Banner hanging, trash bins and liners, and water barricades to block Town Hall Parking Lot

2020 Estimated Town of Apex Cost: \$279.00

Event Description: Car show in town hall parking lot, & community center drive way and court yard between town hall, & community center.

Questions to Consider: None



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: Apex International Food Festival

Event Organizer: NC Vibes

Event Date & Time: Saturday, October 3, 2020 from 12:00 PM to 8:00 PM

Roads & Parking Closed Date & Time: Saturday, October 3, 2020 on N. Salem St. (Hunter to Williams) from 6:00 AM to 9:00 PM

Rain Date: N/A

2020 Co-Sponsorship Request: Trash bins and liners, organize dumpster rental (expense to be paid by Event Organizer), water barricades to block Salem St., and (2) portable electric panels

2020 Estimated Town of Apex Cost: \$93.00

Event Description: N. Salem Street from (N. Center St. to Holeman). We have been organizing Raleigh's International Food Festival for 5 years- we bring over 50 cultural groups together to perform dances and celebrate with food from around the world. Last year, Triangle Business Journal estimated about 22,000 people attended our festival.

We have a stage: Dances from China, India, Middle East, Latin America etc. we end the night with a band.

For food: we have international food trucks - Venezuela Japan Haiti Ireland China United Kingdom Japan Lithuania Germany India United States Latin Hungary Cuba Caribbean Colombia Spain Latin Lebanon Italy El Salvador Greece Turkey and Europe.

Questions to Consider:

1. How many food vendors and bazaar vendors do you anticipate along Salem Street?
2. Do you plan to meet with the local restaurants and retailers, to get their participation either during and/or in advance of the Food Festival?
3. Do you plan to ensure that no food vendors are located in front of the existing brick and mortar restaurants?
4. Do plan to pay for the off-duty police officers, and contract for the additional waste disposal and truck as well as staffing during the event to maintain the cleanliness of Downtown?



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: Halloween Events on Salem St.

Event Organizer: Apex Downtown Business Association

Event Date & Time:

- Friday, October 23 (Witches' Night Out) 5:00 PM to 9:00 PM
- Sunday, October 25 (Trick-or-Treat Salem) 3:00 PM to 4:30 PM

Roads & Parking Closed Date & Time: Only Sunday for Trick-or-Treat Salem - N. Salem from (Center to Chatham) and Depot Parking from 2:00 PM to 5:30 PM

Rain Date: N/A

2020 Co-Sponsorship Request: Extra on-duty officers on foot patrol for Witches' Night Out, and for Trick-or-Treat Salem barricades to block N. Salem St and Depot Parking Lot

2020 Estimated Town of Apex Cost: \$3,043.00

Event Description: Friday night shopping event (same as previous years)
Sunday Trick-or-Treat (inflatables at Depot and possible dance-same as previous years)

Questions to Consider: None



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: Apex Arts Festival & Makers Market

Event Organizer: Apex Farmers Market / Browerbird Agency

Event Date & Time: Saturday, November 7, 2020 from 8:30 AM to 2:00 PM

Roads & Parking Closed Date & Time: Saturday, November 7, 2020 in Depot Parking Lot and Seaboard St. from (N. Salem to Chatham) closed from 6:30 AM to 3:00 PM

Rain Date: N/A

2020 Co-Sponsorship Request: Trash bins and liners, water barricades to block Seaboard and (2) portable electric panels, The Halle (1st, 2nd & Auditorium)

2020 Estimated Town of Apex Cost: \$2,361.00

Event Description: Each of our events features and showcases local vendors and small businesses. The Depot Parking and plaza, Seaboard (N. Salem to Chatham) & The Halle (1st, 2nd & Auditorium)

Questions to Consider: Are the Downtown businesses and property owners whose parking areas are adjacent to Seaboard aware that their customers and employees will not be able to park and/or exit the area from 6:30 AM to 3:00 PM?

Is the ADBA aware of the event and signed-off?



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: Christmas on Salem Street

Event Organizer: Apex Downtown Business Association

Event Date & Time: Friday, December 4, 2020 from 5:00 PM to 9:00 PM

Roads & Parking Closed Date & Time: N. Salem from (Hunter to Chatham) and Depot Parking from 3:00 PM to 10:00 PM

Rain Date: N/A

2020 Co-Sponsorship Request: Barricades to block N. Salem St from (Hunter to Chatham) and Depot Parking Lot

2020 Estimated Town of Apex Cost: \$8,769.00

Event Description: Chamber events will start at 5:00pm. Carriage/train rides to start at the Halle. Face painting, cookie/ornament decorating throughout the street.

Questions to Consider: None



Town of Apex 2020 Cosponsored Special Event Applications

Event Name: Apex Christmas Parade

Event Organizer: Apex Rotary Club

Event Date & Time: Saturday, December 5, 2020 from 5:00 PM to 8:00 PM

Roads & Parking Closed Date & Time: Saturday, December 5, 2020 from 2:30 PM to 8:00 PM

- N. Salem from (Peakway to Williams)
- Peakway from (Laura Duncan to N. Salem)
- Hunter from (Laura Duncan to Salem)
- Ambergate Station from (Hunter to Peakway)
- Upchurch Street (Williams to Holleman)
- W. Moore St (N. Salem to Upchurch St.)

Rain Date: N/A

2020 Co-Sponsorship Request: Barricades to block N. Salem St from (Hunter to Chatham) and Depot Parking Lot

2020 Estimated Town of Apex Cost: \$20,152.00

Event Description: Staging on Ambergate Station and Apex Peakway. Parade proceeds down Salem St to the Public Works parking lot and disbands there.

Questions to Consider: None