

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: August 18, 2020

Item Details

Presenter(s): Jose Martinez, PW&T Director

Department(s): Public Works and Transportation

Requested Motion

Motion to approve a Cooperative Purchasing Agreement between the Town and Wake County concerning Disaster Debris Monitoring Services and to approve related Cooperative Purchasing Agreement with HDR Engineering, Inc. of the Carolinas and authorize the Town Manager to execute both agreements.

Approval Recommended?

Yes

Item Details

Weather events such as tornadoes, hurricanes, and ice storms can generate a significant amount of debris. If an event is large enough, the Federal Emergency Management Agency ("FEMA") will issue a federal disaster declaration which makes local governments in the affected area eligible for federal assistance. In an effort to ensure that taxpayer funds are spent appropriately during debris cleanup events, FEMA now requires that an independent party monitor the activities of the debris collection contractors. The costs associated with the monitoring services are eligible for federal reimbursement.

The competitive nature of the bidding process for monitoring services is one factor that FEMA considers when deciding whether to reimburse applicants for disaster-related expenses. In early 2015, Apex and other local governments expressed interest in working with Wake County to get prepositioned contracts in place for debris monitoring services. In response, the County issued a Request for Qualifications ("RFQ") for disaster debris monitoring services in 2015. The RFQ named all twelve incorporated municipalities located in Wake County and made provisions for them to utilize the resulting contracts through participation in a Cooperative Purchasing Agreement ("CPA").

Three vendors submitted proposals for consideration by an evaluation committee (including Apex staff) which scored them on factors such as familiarity with FEMA regulations, experienced staff, monitoring experience, hourly rates, etc. After evaluating the proposals, the committee selected HDR Engineering, Inc. of the Carolinas as the primary provider and Tetra Tech, as the secondary provider.

At this time the Town is seeking to extend the current CPAs with Wake County and HDR.

Attachments

- Cooperative Purchasing Agreement between Town of Apex and Wake County
- Cooperative Purchasing Agreement between Town of Apex and HDR

