

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: March 24, 2026

Item Details

Presenter(s): Craig Setzer, Director

Department(s): Parks, Recreation, and Cultural Resources

Requested Motion

Motion to approve a resolution amending Resolution 2025-058 to correct a drafting error and restore the original intent of prior resolutions, allowing the Parks, Recreation, and Cultural Resources (PRCR) Director to approve certain multi-year service contracts without limitation to a single fiscal year.

Approval Recommended?

Yes

Item Details

Town Council compiled all delegations of authority into one document, Resolution 2025-058, on October 14, 2025. Originally, the authorities granted to the Parks, Recreation, and Cultural Resources (PRCR) Director in Resolution No. 020305-07 and Resolution No. 03-0805-15 were not limited by budgeted appropriations, such that the PRCR Director could approve certain contracts for services spanning two or more fiscal years, which is commonly appropriate for PRCR summer and event programming.

Due to a drafting error in Resolution 2025-058, the authorities compiled from those two resolutions included clauses subjecting the authority to budget appropriations, effectively limiting the authority to services taking place in one fiscal year.

To avoid dozens of these agreements needing council approval, Resolution 2025-058 is recommended for amendment to reflect the original intent and effect of Resolution No. 020305-07 and Resolution No. 03-0805-15.

Attachments

- CN6-A1: Resolution No. 2025-058 - Delegating Authority to Negotiate, Award, Approve and Execute Contracts and Other Instruments (Adopted October 14, 2025)
- CN6-A2: Resolution No. XX - Resolution to Amend Resolution 2025-058 Delating Authority to Negotiate, Award, Approve and Execute Contracts and Other Instruments

