

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: NEW BUSINESS
Meeting Date: December 15, 2020

Item Details

Presenter(s): Shawn Purvis, Assistant Town Manager
Department(s): Administration

Requested Motion

Possible motion to approve general Title VI Nondiscrimination Policy and associated grievance procedures

Approval Recommended?

Yes

Item Details

The Title VI Policy Statement and grievance procedure are compliance requirements with NCDOT to receive state and federal transportation funds. To date, transportation projects included the required language in contracts, but the Town did not adopt a policy statement or establish a grievance procedure. The policy statement, grievance procedure, and associated forms will allow us to meet the requirements. The Town Manager must also appoint a Title VI coordinator to administer the process. Until that person is appointed, the Town Manager will serve as the Title VI coordinator. We are also reviewing other policies such as equal employment, purchasing, accessibility, programming, and housing to enhance and ensure our commitment to equity and inclusion in the Town and community.

Attachments

- Title VI Policy Statement
- Discrimination Grievance Procedure
- Discrimination Complaint Form
- Complaint Consent Release Procedure

