

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: October 25, 2022

Item Details

Presenter(s): Daniel Edwards, Senior Capital Projects Manager

Department(s): Administration

Requested Motion

Motion to award building construction contract to Hamlett Associates, Inc. and authorization for the Town Manager to execute the contract on behalf of the Town and approve corresponding Budget Amendment 9.

Approval Recommended?

Yes

Item Details

The town received four bids for the Public Works Operations Renovation - Phase 1 Project on September 29, 2022. Hamlett Associates, Inc. of Climax, NC was the lowest responsive, responsible bidder with a total bid price of \$1,062,596.00. The architect's estimate was approximately \$1,060,000. Staff and Consultant (CRA Associates) recommends awarding the contract to Hamlett Associates, Inc.

This project was budgeted in the FY 2021-2022 Operating Budget with \$415,000 appropriated in the General Fund and \$415,000 appropriated from the Water & Sewer Fund. Because of delays starting the project, a contractor had not been selected so funds were not encumbered. These funds were swept back to fund balance at the close of the Fiscal Year. Staff is requesting reappropriation of these funds and an additional \$232,600 to complete the project. The facility is shared by Water & Sewer Utility and Public Works staff so funding is split equally between the two funds.

Attachments

- Budget Amendment 9
- Recommendation of Award, Certified Bid Tab, and Bid Package
- Notice of Award
- Agreement (for reference only)

