

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: September 24, 2024

Item Details

Presenter(s): Mayor Jacques K. Gilbert

Department(s): Governing Body

Requested Motion

Motion to approve a Standard Services Contract between Developmental Associates, LLC and the Town of Apex, for the facilitation of the Town Manager's performance evaluation to include short term feedback and one-year evaluation goals and objectives, effective September 24, 2024 through November 30, 2024.

Approval Recommended?

N/A

Item Details

Pursuant to North Carolina General Statutes and the current Town Charter, the Town of Apex operates under a Council-Manager form of government. The Town Manager serves as the chief executive officer for the town and is responsible for managing the day-to-day operations. The Town Manager is one of three positions, including the Town Attorney and the Town Clerk, that are directly appointed by and serves at the pleasure of the Mayor and Town Council.

Annually, the Mayor and Town Council conduct performance evaluations of their three (3) direct employees (Town Attorney, Town Clerk, and Town Manager). Included in the Fiscal Year 2024-2025 Annual Operating Budget for the Governing Body are funds to have facilitated performance reviews, goal setting, feedback compilation, etc. for their three (3) direct employees.

Attachments

- CN2-A1: Standard Services Contract - Developmental Associates LLC - Appointed Evaluation Review

