

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: NEW BUSINESS

Meeting Date: June 27, 2023

Item Details

Presenter(s): Shawn Purvis, Deputy Town Manager; Adam Stevenson, Transportation Engineering Manager

Department(s): Cemetery

Requested Motion

Possible motion to award an Agreement between WE Brawley Company and the Town of Apex and approve Budget Ordinance Amendment No. 23 and Capital Project Ordinance Amendment 2023-17 for improvements to the Apex Cemetery and authorize the Town Manager to execute on behalf of the Town.

Approval Recommended?

Yes

Item Details

The Town received bids for the Cemetery Parking and Columbarium project on June 1, 2023. Project bids are good for 60 days from the opening. The project plans include two primary phases - one for parking and accessibility improvements and one for construction of a memorial/columbaria area. The Town originally budgeted \$600,000 from the Cemetery Fund for the project, and the updated estimate for the project prior to bidding was \$730,000. The low bid for the project was a Base Bid (parking) for \$609,000 and \$738,000 for Alternate 1 (memorial/columbaria area). The bid also included two smaller alternates of \$76,000 for additional electrical work for the columbaria area and \$12,000 for sidewalk/street safety improvements along Upchurch Street. The total lowest bid package was \$1,435,000, which is \$890,000 more than the remaining project budget. Approval to move forward with any portion of the project will require budget and project ordinance amendments ranging from \$76,000 to \$890,000.

Attachments

- NB2-A1: Cemetery Improvement Contract Memo - Cemetery Improvements - Columbarium
- NB2-A2: Bid Tabulation - Cemetery Improvements - Columbarium
- NB2-A3: Agreement - Cemetery Improvements - Columbarium
- NB2-A4: Budget Ordinance Amendment 23 (Option 2) - Cemetery Improvements - Columbarium
- NB2-A5: Budget Ordinance Amendment 23 (Option 3) - Cemetery Improvements - Columbarium
- NB2-A6: Capital Project Ordinance Amendment 7 (Option 2) - Cemetery Improvements - Columbarium

- NB2-A7: Capital Project Ordinance Amendment 7 (Option 3) - Cemetery Improvements - Columbarium

