

# | Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: August, 10, 2021

## Item Details

Presenter(s): Angela Reincke, Parks Planning Project Manager

Department(s): Parks, Recreation and Cultural Resources

### Requested Motion

Motion to award Comprehensive Parks, Recreation Greenway and Open Space Master Plan contract to John R. McAdams Company, Inc., authorize the Town Manager to execute the same, and approve corresponding Budget Amendment 3.

### Approval Recommended?

Yes

### Item Details

Staff from multiple departments reviewed 14 proposals received to update the Parks, Recreation Greenway and Open Space Master Plan. Interviews were held with the top firm based off of cumulative review scores. The highlights of the scope include a statistically valid survey (300 residents minimum), master plan update for West Street Park, feasibility study for 3 priority greenways, a five-year financial analysis and review of staffing and operational needs. These are in addition to the standard inventory analysis and public input both virtual and in person opportunities.

Funding for the contract includes \$135,000 in the FY 21-22 Parks & Recreation Operating Budget, and \$150,000 fund balance allocated by Budget Amendment 3 (which includes \$100,000 allocated for phase 1 of the Master Plan swept back to fund balance at the end of FY 20-21).

### Attachments

- Request for Proposals
- Standard Services Contract & Proposal
- Budget Amendment 3

