



TOWN COUNCIL BUDGET RETREAT

Friday, February 12, 2021 at 8:30 AM

~~Council Chamber at Apex Town Hall, 73 Hunter Street~~

THIS WAS A VIRTUAL MEETING

Council and Administration

Mayor: Jacques K. Gilbert | Mayor Pro Tem: Nicole L. Dozier

Council Members: Brett D. Gantt; Audra M. Killingsworth; Cheryl F. Stallings; Terry Mahaffey

Town Manager: Drew Havens | Assistant Town Managers: Shawn Purvis and Marty Stone

Town Clerk: Donna B. Hosch, MMC | Town Attorney: Laurie L. Hohe

In attendance were Mayor Jacques K. Gilbert, Mayor Pro Tem Nicole L. Dozier, and Council Members Audra M. Killingsworth, Brett D. Gantt, Terry Mahaffey, and Cheryl F. Stallings. Also in attendance were interim Town Manager Ralph Clark, Assistant Town Manager Shawn Purvis and Marty Stone, Town Clerk Donna B. Hosch, Town Attorney Laurie L. Hohe, Deputy Town Clerk Tesa Silver, Budget and Management Analyst Amanda Grogan, Budget Technician Jessica Hoffman, Budget LSE Kathryn Paquet, Finance Director Vance Holloman, Inspections Director Rudy Baker, Economic Development Director Joanna Helms, Electric Utilities Director Eric Neumann, Fire Chief Keith McGee, Human Resources Director Mary Beth Manville, Director of Information Technology Erika Sacco, Parks, Recreation, & Cultural Resources Director John Brown, Planning Director Dianne Khin, Interim Police Chief Tony Godwin, Public Works and Transportation Director Jose Martinez, Water Resources Director Michael Deaton, and Communications Manager Stacie Galloway.

COMMENCEMENT

Mayor Gilbert called the meeting to order and called roll call for attendance. He welcomed everyone in attendance. Assistant Town Manager Purvis stated the purpose of the meeting, and explained the structure of the meeting.

Stormwater Utility

Assistant Town Manager Stone reviewed the current utility fee and the stormwater utility program. Council expressed concern over the current program and fee structure, at last year's meeting. Staff outlined three different options that could be utilized to address Council's concerns. Staff provided pros and cons for continuing to fund the Stormwater Utility Program through the General Fund, by dedicating a percentage of funds annually, or by using a tiered fee structure.

Council Member Mahaffey made the motion to direct staff to move forward with setting up the utility fee starting January 1, 2022, to lower the tax rate by approximately half of the savings that would be provided, and to prepare the budget to direct half the other savings to ApexCares or The Affordable Housing Project as the needs direct. Council Member Killingsworth seconded the motion and added that the program should be reevaluated every 5 years. The motion carried by a 5-0 vote by roll call vote.

Sidewalk Needs

Staff provided a presentation on how sidewalk needs are identified and prioritized. Staff outlined the walking and biking school needs projects that are anticipated to begin in 2021. Staff will continue to look for additional funding sources to complete additional projects, and to communicate more information about these projects to the public through the Town's website.

Sidewalk Needs

Vance Holloman, Finance Director, explained how the Town would benefit financially by issuing \$5,000,000 in debt through private placement. This would allow the Town to complete half of its' paving projects. He explained why it would be beneficial to proceed with private placement opposed to issuing a bond. He explained the proposed bond referendum. Staff needs direction on how to proceed with projects and if Council would like to issue the \$5,000,000 in the current fiscal year or the next fiscal year.

Mayor Gilbert called a break.

Council came to a consensus to move forward with Staff's recommendations.

Financial Condition Review

Vance Holloman, Finance Director, reviewed the financial condition of the Town Fiscal Year Ending June 30, 2020 including fund reserves and the Town's debt status.

Capital Project Prioritizations Results and Discussion

Staff stated that the Town created and received results from its' first Citizen Budget Priority Survey. The survey provided the public with an opportunity to provide input on the budget without coming to Town Hall. The survey increased transparency in how the budget is developed. Staff explained how the survey was conducted and the results received from the survey. Staff discussed areas identified within in the seven categories identified by staff:

Housing Affordability, Economic Stability and Growth, Environmental Sustainability, Vibrant and Accessible Downtown, Public Safety, Recreation and Cultural Opportunities, and Transportation & Infrastructure.

Staff explained that the CIP is the planning mechanism that Council uses to allocate financial resources to achieve long term goals. Staff outlined the project prioritization results from Council for 34 projects.

Mayor Gilbert called a break.

Staff reviewed the strategic goals and objects, and outlined initiatives currently underway. Council reviewed the identified initiatives, and expressed the importance of continuing to be as accessible as possible for all citizens. Council identified priorities for next steps to be taken.

ADJOURNMENT

With there being no further business and without objection from Council, Mayor Gilbert adjourned the meeting.

Tesa Silver CMC, NCCMC
Deputy Town Clerk

ATTEST:

Jacques K. Gilbert, Mayor

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SPECIAL TOWN COUNCIL MEETING

Monday, February 15, 2021 at 4:30 PM

~~Council Chamber at Apex Town Hall, 73 Hunter Street~~

THIS WAS A VIRTUAL MEETING

Council and Administration

Mayor: Jacques K. Gilbert | Mayor Pro Tem: Nicole L. Dozier

Council Members: Brett D. Gantt; Audra M. Killingsworth; Cheryl F. Stallings; Terry Mahaffey

Town Manager: Drew Havens | Assistant Town Managers: Shawn Purvis and Marty Stone

Town Clerk: Donna B. Hosch, MMC | Town Attorney: Laurie L. Hohe

In attendance were Mayor Jacques K. Gilbert, Mayor Pro Tem Nicole L. Dozier, and Council Members Audra M. Killingsworth, Brett D. Gantt, Terry Mahaffey, and Cheryl F. Stallings. Also in attendance were Assistant Town Manager Shawn Purvis, Town Attorney Laurie L. Hohe, Deputy Town Clerk Tesa Silver, and Economic Development Director Joanna Helms.

COMMENCEMENT

Mayor Gilbert called the meeting to order and called roll call for attendance.

PRESENTATIONS

There were no Presentations to be made.

CONSENT AGENDA

There were no Consent Agenda items.

REGULAR MEETING AGENDA

There were no Regular Meeting Agenda items.

PUBLIC FORUM

There were no Public Forum comments.

PUBLIC HEARINGS

PH1 Joanna Helms, Economic Development Director

Public Hearing to receive public input on the acquisition of +/-2.3 acres of the Cash Corporate Center located at 2100 Production Drive for Economic Development Purposes.

Staff proposed that the Town acquire 2.3 acres of property at Cash Corporate Center with the intent to extend Burma Drive. The extension and realignment would tie into what already exists at Cash Corporate Center. The cost to acquire the property is \$59,056 per acre totaling \$136, 879. Assistant Town Manager Purvis explained that the cost will be covered once the Town sells the property.

Mayor Gilbert declared the Public Hearing opened. There were no comments. Mayor Gilbert declared the Pubic Hearing closed. Mayor Gilbert explained no decision would be made today. The public comment period for the Public Hearing would be held open for an additional 24 hours. Council would vote on the Public Hearing at the meeting scheduled for 5:00 pm on February 17, 2021.

OLD BUSINESS

There were no Old Business items to discuss.

UNFINISHED BUSINESS

There were no Unfinished Business items to discuss.

NEW BUSINESS

There were no New Business items to discuss.

PRESENTATION BY TOWN MANAGER

There were no presentations.

CLOSED SESSION

There was no Closed Session.

WORK SESSION

There was no work session.

ADJOURNMENT

With there being no further business and without objection from Council, Mayor Gilbert adjourned the meeting.

Tesa Silver CMC, NCCMC
Deputy Town Clerk

ATTEST:

Jacques K. Gilbert, Mayor

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SPECIAL TOWN COUNCIL MEETING

Wednesday, February 17, 2021 at 5:00 PM

~~Council Chamber at Apex Town Hall, 73 Hunter Street~~

THIS WAS A VIRTUAL MEETING

Council and Administration

Mayor: Jacques K. Gilbert | Mayor Pro Tem: Nicole L. Dozier

Council Members: Brett D. Gantt; Audra M. Killingsworth; Cheryl F. Stallings; Terry Mahaffey

Town Manager: Drew Havens | Assistant Town Managers: Shawn Purvis and Marty Stone

Town Clerk: Donna B. Hosch, MMC | Town Attorney: Laurie L. Hohe

In attendance were Mayor Pro Tem Nicole L. Dozier, and Council Members Audra M. Killingsworth, Brett D. Gantt, Terry Mahaffey, and Cheryl F. Stallings. Also in attendance were Assistant Town Managers Shawn Purvis and Marty Stone, Town Attorney Laurie L. Hohe, Deputy Town Clerk Tesa Silver, and Economic Development Director Joanna Helms.

COMMENCEMENT

Mayor Pro Tem Dozier called the meeting to order and called roll call for attendance.

PRESENTATIONS

There were no Presentations to be made.

CONSENT AGENDA

There were no Consent Agenda items.

REGULAR MEETING AGENDA

There were no Regular Meeting Agenda items.

PUBLIC FORUM

There were no Public Forum comments.

PUBLIC HEARINGS

PH1 Joanna Helms, Economic Development Director
Public Hearing to receive public input on the acquisition of +/-2.3 acres of the Cash Corporate Center located at 2100 Production Drive for Economic Development Purposes.

Staff reported that no additional comments were submitted.

Council Member Killingsworth made the motion to approve the acquisition of approximately 2.3 acres of the Cash Corporate Center and appropriate funds for Economic Development in the amount of \$136, 879; Council Member Gantt seconded the motion. The motion carried by a 5-0 vote by roll call.

OLD BUSINESS

There were no Old Business items to discuss.

UNFINISHED BUSINESS

There were no Unfinished Business items to discuss.

NEW BUSINESS

There were no New Business items to discuss.

PRESENTATION BY TOWN MANAGER

There were no presentations.

CLOSED SESSION

There was no Closed Session.

WORK SESSION

There was no work session.

ADJOURNMENT

Council Member Stallings made the motion to adjourn; Council Member Killingsworth seconded the motion. The motion carried by a 5-0 vote by roll call.

Tesa Silver CMC, NCCMC
Deputy Town Clerk

ATTEST:

Jacques K. Gilbert, Mayor