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for consideration by the Apex Town Council

Item Type: REGULAR MEETING AGENDA

Meeting Date: November 10, 2026

Item Details

Presenter(s): Mayor Pro Tempore Terry Mahaffey

Department(s): Governing Body

Requested Motion

Discussion and possible motion to adopt a Resolution Establishing the Apex Technology Development and Innovation Task Force and authorizing the Town Clerk, in coordination with the Mayor Pro Tempore and Information Technology Director, to develop the membership application and initiate the recruitment process.

Approval Recommended?

Yes

Item Details

At the request of Mayor Pro Tempore Terry Mahaffey, a resolution has been developed for Town Council consideration to establish the Apex Technology Development and Innovation Task Force as a non-standing resident advisory task force. The proposed Task Force is intended to leverage the technical expertise of community volunteers to assist the Town in identifying opportunities to improve operational efficiency, evaluate existing software applications and licensing practices, explore innovative technology solutions, and identify potential cost savings. The Task Force would operate in an advisory and technical support capacity under the direction of the Information Technology Director, with an emphasis on supporting existing Town operations rather than assuming responsibilities assigned to Town employees.

The proposed resolution establishes the organizational framework for the Task Force, including a membership of up to 20 volunteers, a designated Town Council representative, and a limited term ending June 30, 2028, unless otherwise amended by the Town Council.

Pursuant to the draft resolution, the Town Clerk's Office would coordinate recruitment, with initial appointments subject to Town Council approval – consistent with other Town established Task Forces. Recognizing the technical nature of the group and the importance of protecting Town resources, a separate Membership Agreement will be developed in coordination with the Town Attorney and Information

Technology Director to address cybersecurity, data protection, intellectual property, software licensing, and other applicable legal and operational requirements.

The resolution establishes the Task Force but **does not** independently authorize access to confidential or sensitive Town information, deployment of technology, or expenditure of Town resources. Additional agreements, safeguards, and appropriate approvals will need to be established before substantive technical activities may begin.

Attachments

- RA1-A1: Proposed Resolution Establishing the Apex Technology Development and Innovation Task Force