

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: June 10, 2025

Item Details

Presenter(s): Jonathan K. Jacobs, P.E., CFM - Assistant Director

Department(s): Water Resources

Requested Motion

Motion to approve a total of twenty seven (27) multi-year Master Service Agreements (MSA) for Architectural, Engineering, and Surveying Services in substantial form, pending legal review, to provide On-Call Engineering, Surveying, and Construction Engineering and Inspection (CEI) Services, effective July 1, 2025 through June 30, 2028, authorize the Town Manager, or their designee, to execute on behalf of the Town and authorize the Town Attorney to make minor changes not impacting the scope of work or liability to the Town.

Approval Recommended?

Yes

Item Details

The Town of Apex advertised a Request for Qualifications (RFQ) on February 19, 2025 for On-Call Engineering, Surveying, and Construction Engineering and Inspection (CEI) Services across 11 program areas through June 30, 2028. The Town received a total of 42 Statements of Qualifications in response to the advertised RFQ.

The evaluation team, consisting of members from the Town Manager's Office, Parks, Recreation and Cultural Resources (PRCR), Transportation and Infrastructure Development (TID), and Water Resources, selected 27 firms to execute a Master Agreement for Architectural, Engineering, and Surveying Services over three (3) years. The following firms were identified and a detailed listing is included in Attachment 3.

- AECOM
- Black and Veatch
- Brown and Caldwell
- CDM Smith
- CJS Coveyance

- ESP
- Exult Engineering
- Falcon Engineering
- Freese and Nichols
- Froehling and Robertson (F and R)
- Gradient
- Hazen
- HDR
- Highfill Infrastructure
- JMT
- KCA - Kissinger
- KCI Associates
- Kimley Horn
- LKC
- McAdams
- NVS
- RK and K
- S and ME
- The Wooten Company
- Transystems
- Wetherill Engineering
- Withers Ravenel

Attachments

- CN7-A1: Request for Qualifications with Addendums - Contract Multi-Year Master Service Agreements
- CN7-A2: Template - Master Agreement for Architectural, Engineering, and Surveying Services - On Call Services
- CN7-A3: List of Submittals, Selections, and Associated Program Areas

