

Agenda Item | **cover sheet**

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA
Meeting Date: December 09, 2025

Item Details

Presenter(s): Allen Coleman, Town Clerk

Department(s): Town Clerk's Office

Requested Motion

Motion to confirm the following leadership position on the Apex Board of Adjustment (BOA) for calendar year 2026:

- Robert Carmac, Chair of the Apex Board of Adjustment (BOA)
- William Hart, Vice-Chair of the Apex Board of Adjustment (BOA)

Approval Recommended?

Yes

Item Details

On Tuesday, November 18, 2025, the Apex Board of Adjustment unanimously (5-0) voted to nominate and recommend both Robert Carmac as Chair and William Hart as Vice-Chair for the leadership positions on the Town's Board of Adjustment (BOA) for calendar year 2025. Mayor Jacques K. Gilbert is supportive of the Board of Adjustments' recommendations.

Pursuant to the Town's Unified Development Ordinance (UDO) Section 2.1.3 (C)(1), the chair and vice-chair of the Board of Adjustment shall be appointed by the Mayor from the members of the Board of Adjustment. The term of the chair and vice-chair shall be one (1) year.

The current BOA members were reminded that the facilitated nomination process would be treated as a recommendation only and the final appointing authority rested solely with the Mayor for both leadership positions on this Board.

Attachments

- N/A

