

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: April 9, 2024

Item Details

Presenter(s): Allen Coleman, Town Clerk

Department(s): Town Clerk's Office

Requested Motion

A. Motion to reappoint the following Apex Housing Advisory Board members each for a (3) three-year term expiring December 31, 2026:

- HAB-004 - Paul Kane - reappointment for 2nd Term
- HAB-006 - Jacob Roberts - reappointment for 2nd Term

B. Motion to appoint Alaina Money to the Apex Housing Board for a (3) three-year term expiring December 31, 2026:

- HAB-005 - Alaina Money - appointed for 1st Term

C. Motion to reappoint the following non-voting members to the Apex Housing Advisory Board for a term of one year expiring December 31, 2024.

- Audra Killingsworth, Non-Voting Town Councilmember - reappointment for 3rd Term
- Tina Sherman, Non-Voting Planning Board Chair - Reappointment for 3rd Term

Approval Requested

Mayor Jacques K. Gilbert recommends Paul Kane and Jacob Roberts for reappointment consideration and recommends Alaina Money to fill the vacancy on the Apex Housing Advisory Board.

Mayor Jacques K. Gilbert recommends Audra Killingsworth and Tina Sherman for non-voting reappointment consideration on the Apex Housing Advisory Board.

Item Details

The Town Clerk's Office advertised the Apex Housing Advisory Board vacancies for two weeks beginning Thursday, December 21, 2023 and ending on Wednesday, January 3, 2024. A variety of platforms were used to recruit for these positions including: Facebook, Instagram, Nextdoor, and the Towns Website. A total of (8) eight **new** applications were received for appointment consideration to the Apex Housing Advisory Board. Attached, in alphabetical order, are their respective applications. Only (8) eight candidates are eligible for appointment; however, the Apex Housing Advisory Board only has (1) one vacant position.

On Tuesday March 5, 2024, the current Apex Housing Advisory Board nominated all (2) existing members for reappointment consideration. Immediately following, Board members discussed new applicants for the vacant position. A total of five (4) candidates were nominated. Each Board member ranked their top four (4) candidates on who they would like to see fill the vacant position.

The results of the rank choice ballot nomination process were:

- Aliana Money (received 5 votes)
- Dan Sargent (no votes)
- Jason Barron (no votes)
- Patricia Burch (received 1 vote)

The public is invited to re-watch the Apex Housing Advisory Board meeting from March 5, 2024, on the Town's Youtube Channel via the following link:

<https://www.youtube.com/watch?v=Wd9fbIMCW9s&t=1453s>

The nomination process begins at 45 minutes and 34 seconds.

Article II, Section 2.1.10B (Housing Advisory Board) of the Unified Development Ordinance (UDO) for the Town of Apex states:

- **Positions:** The Housing Advisory Board shall consist of nine (9) members. The Housing Advisory Board shall include one (1) Planning Board member and one (1) Town Council member. The Planning Board member and Town Council member shall be non-voting members.
- **Terms:** At the initial establishment of the Housing Advisory Board, four (4) members shall be appointed for a term of three (3) years, three (3) members shall be appointed for a term of two (2) years, one Planning Board non-voting member shall be appointed for a term of (1) year and one Town Council non-voting member shall be appointed for a term of one (1) year. No member of the Housing Advisory Board shall serve more than nine (9) consecutive years after being appointed with the exception of the Planning Board non-voting member and Town Council non-voting member which shall serve no more than three (3) consecutive years after being appointed.

- **Appointments:** Members shall be appointed as follows:
 - a) Regular members of the Housing Board from the Town shall be recommended by the Mayor and appointed by the Town Council.
 - b) The non-voting member of the Planning Board shall be recommended by the Mayor and appointed by the Town Council.
 - c) The non-voting Town Council member shall be recommended by the Mayor and appointed by the Town Council.

Attachments

- CN2-A1: Applicants at a Glance - Appointments - Planning Board (PB)

