

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: April 9, 2024

Item Details

Presenter(s): Marla Y. Newman, Director

Department(s): Community Development & Neighborhood Connections

Requested Motion

Motion to approve a three-year contract with HR&A Advisors, Inc, effective April 9, 2024 through April 8, 2027 to implement, host and maintain a data dashboard, and to authorize the Interim Town Manager, or their designee, to execute the contract on behalf of the Town.

Approval Recommended?

Yes

Item Details

The Community Development and Neighborhood Connections Department is a newly formed team for the town. When fully developed, this department will support the following programs to ensure that Apex is a welcoming community with engaged residents, quality neighborhoods, and housing choice and affordability for anyone that wants to live in Apex.

Part of the newly formed CDNC department's current priority projects is to develop and maintain an online dashboard and produce an annual housing report to increase public accessibility to key affordable housing information. HR&A Advisors, Inc. (HR&A) was selected to assist with this project. Their organizations focus is to help create more equitable, resilient, and dynamic communities. Their work turns vision into action through rigorous analysis, strategy development, and implementation planning.

HR&A Advisors, Inc will perform the following Scope of Services:

- Implement the product options selected by Client from the HR&A Housing Dashboard Product Options Form set forth in Exhibit D (attached) and launch such customized version of the HR&A Housing Dashboard.
- Host the customized version of the HR&A Housing Dashboard for Client for three years following its launch, unless HR&A's services are sooner terminated as set forth under the termination provision of the Agreement.

- While hosting, perform basic annual maintenance services to maintain data connections with the most recently available data, functioning maps and charts, subject to the terms and conditions set forth in the Agreement.

Attachments

- CN6-A1: Contract - HR&A - Housing Data Dashboard
- CN6-A2: Exhibit D (portions highlighted were selected by Client) - HR&A - Housing Data Dashboard

