

MINUTES DRAFT
TOWN OF APEX
PUBLIC SAFETY WORK SESSION
TUESDAY, MARCH 21, 2023
3:30 PM

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6 The Apex Town Council met for a Public Safety Work Session on Tuesday, March 21, 2023 at
7 3:30 pm at the Apex Police Department located at 205 Saunders Street in Apex, North
8 Carolina.

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10 This meeting was open to the public. Members of the public were able to attend this
11 meeting in-person or watch online via the livestream on the Town of Apex YouTube
12 Channel. The recording of this meeting can be viewed here:
13 <https://www.youtube.com/live/xHpAfrDw-ss?feature=share>
14

15 **[ATTENDANCE]**

16
17 Elected Body

18 Mayor Jacques K. Gilbert (presiding)
19 Mayor Pro-Tempore Audra Killingsworth
20 Councilmember Brett Gantt
21 Councilmember Terry Mahaffey
22 Councilmember Arno Zegerman
23 Absent: Councilmember Ed Gray
24

25 Town Staff

26 Town Manager Catherine Crosby
27 Deputy Town Manager Shawn Purvis
28 Assistant Town Manager Demetria John
29 Assistant Town Manager Marty Stone
30 Town Attorney Laurie Hohe
31 Town Clerk Allen Coleman
32 Fire Chief Tim Herman
33 Chief of Police Jason Armstrong
34 All other staff members will be identified appropriately below
35
36

37 **[COMMENCEMENT]**
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39

40 **Mayor Gilbert** called the meeting to order at 3:30 p.m. and led the Pledge of
41 Allegiance. He said Mayor Pro Tempore Killingsworth and Councilmember Gray were on

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1 the way, but there was a quorum present for them to get started. He thanked Allen Coleman
2 and Nicole Garcia for setting up the meeting room at the Police Department.

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5 **[AGENDA ITEM NO. 1 - PUBLIC SAFETY BI-ANNUAL UPDATES - APEX FIRE**
6 **DEPARTMENT (AFD)]**
7



8 **[Fire Slide 1]**
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10 **Fire Chief Tim Herman** gave an overall review of the 2022 AFD Annual Report.
11 (Reference OTHER-2023-028)

12 **Councilmember Mahaffey** asked if there are goals for the department based on the
13 90th percentile turnout, travel, and response times shown.

14 **Fire Chief Herman** said yes, the goal is a 90 second turnout time. He said a turnout
15 report is created weekly and shown to staff, in which they are able to see when and where
16 groups aren't meeting that 90 second goal. He said it often turns into a competition
17 between shifts and stations to get the lowest turnout time. He also said this brings up
18 questions about station design, and where bedrooms are in relation to engines. He said
19 they are looking at working towards a 5-minute travel time, and they need to have a
20 conversation on their "standard of coverage" regarding these goals moving forward.

21 **Councilmember Mahaffey** said it seems travel time seems to be driven mostly where
22 the stations are in relation to the calls, and that building more stations would help. He asked
23 if there was a plan to drive the turnout time down to 90 seconds.

24 **Fire Chief Herman** said that before he arrived, staff did not know there was a 90-
25 second turnout goal since it was presented less often than the current weekly report. He
26 said staff gets a shared report that they can look back at to see how long turnout took them,
27 and identify exact shifts and crews that may not be meeting their target. He said as this data
28 builds over time, they will be able to look at trends and identify more broad ways to make
29 improvements.


30 **Councilmember Mahaffey** asked about what the causes of the three most dense
31 response zones on the heatmap were.

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1 **Fire Chief Herman** said they are currently working with their new data analyst to get
2 questions like that answered in a more objective sense, but he said it could be driven by
3 high wreck area. He added a lot of the responses are to assisted living facilities as well.

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5

AFD Annual Report Update



The slide features a collage of images on the left, including fire trucks and firefighters, with a central graphic for the "2022 Annual Report". On the right, a "RESPONSE STATISTICS" dashboard is displayed with the following data:

Category	Count
PERSONNEL	74,063
STRUCTURE FIRES	812 (61, 14)
TRUCK CALLS	4,686
LIQUID SPILLAGE	4,742
TRAINED FIREFIGHTERS	34,172
FIRE CALLS	117
MEDICAL CALLS	22,617
HAZARDOUS CALLS	139
FIRE ALARMS CALLS	93
VEHICLE ACCIDENTS	284
SERVICE CALLS	3,903
TECHNICAL RESCUE	69
ELECTRIC	48

Below the statistics are two bar charts: "Call Demand by Month" and "Call Demand by Day of the Week".

6 [Fire Slide 2]

AFD Recruit Academy

★ Graduates April 21st ★



The slide includes three photographs: a group of recruits in red shirts performing push-ups, a group photo of the academy members with a certificate, and a group of recruits in red shirts standing in a line.

7 [Fire Slide 3]

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9 **Fire Chief Herman** said he will be getting sworn in on April 21st, at the same
10 ceremony where the AFD Recruit Academy class will be graduating.

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Public Safety Station 6

- New Fire/Police Station (PSS6)
- Opens Spring of 2023



The slide features an architectural rendering of the new Public Safety Station 6 building on the left and a map of the surrounding area on the right, with a highlighted region in red and yellow.

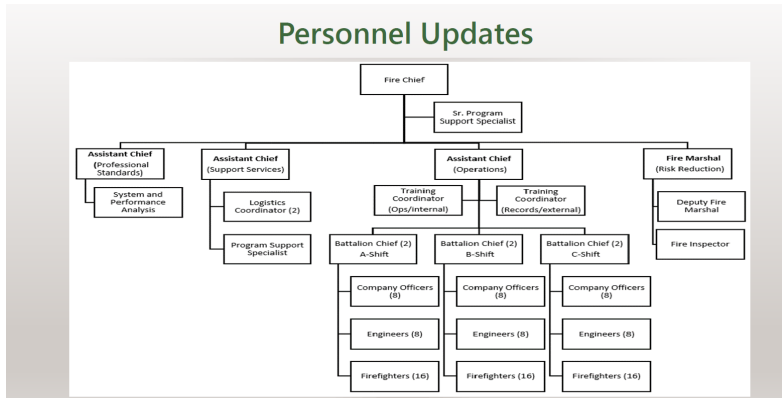
13 [Fire Slide 4]

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1 **Fire Chief Herman** said there are some delays opening up the new Fire Station. The
2 back up plan is to staff Engine 36 which will operate out of station 5, and that will start April
3 24th. He said they will travel to the area during the day, and though they won't be able
4 occupy the building yet, they will be serving the area as if they were.

5



6 [Fire Slide 5]

Policy and Procedure Updates

Completed a total evaluation on all guidelines/procedures to ensure best practices are in place and the department is meeting all requirements.

- 12 new or revised Standard Operating Guidelines (SOG) put into place first 4 months.
 - Mayday, FF safety, fireground procedures, technical rescue procedures, fire alarm/fire watch, key secure, hazardous materials, etc.
 - Cancer benefits program, pre-incident planning program, training program, assigned vehicle program.

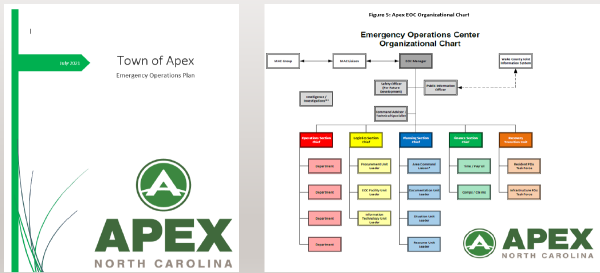
7 [Fire Slide 6]

Policy and Procedure Updates

- 29 new guidelines identified for implementation over the next 6 months
 - Administrative
 - Safety
 - Operational
 - Apparatus Operations
 - Professional Development Programs

8 [Fire Slide 7]

Policy and Procedure Updates



APEX [Fire Slide 8]

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Fire Chief Tim Herman said this organizational chart has been revised and updated with all current staff members.

Emerging Topics

- Preparing for the growth of Apex (Station 7).
 - Identify (confirm) the fire department's standard of coverage.
 - Use response time data to determine our current baselines/benchmarks.
 - Need Station 6 data to help guide the needs.
 - Town-wide facility study
- Succession Planning
 - 5-6 chief officer positions eligible to retire in 2-3 years.
 - Build a firm foundation
 - Provide guidance, professional development, and opportunities for our staff
- Supply Chain Issues
 - 30-36 months to get fire apparatus

APEX [Fire Slide 9]

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Councilmember Gantt asked if towns in the US are going towards more of a standardized engine, such as the less customized and more widely produced ones in Europe.

Fire Chief Tim Herman said most fire departments are buying custom pumpers. They are auto electricals and are pretty common in the US. He said not all trucks fit the needs and specifications of what Apex looks for.

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Questions

Tim Herman, Fire Chief
timothy.herman@apexnc.org

CONTACT INFORMATION Emergency 9-1-1 Administration (919) 362-4001	SOCIAL MEDIA @apexfiredept Website https://www.apexnc.org/262/Fire-Department
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[Fire Slide 10]

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3 **Mayor Gilbert** asked what is being done with the mental health board for firefighters.

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5 **Fire Chief Tim Herman** said there are programs being implemented within the
6 department. One being the Chaplain Program which would be expanded on later in the
7 presentation, mental health awareness, and an internal peer support program

8 9 [AGENDA ITEM NO. 2 - PUBLIC SAFETY BI-ANNUAL UPDATES - APEX POLICE 10 DEPARTMENT (APD)] 11



[Police Slide 1]



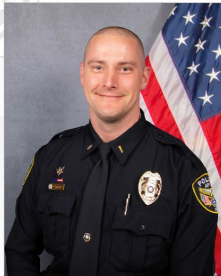
[Police Slide 2]

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1 [Police Slide 3]

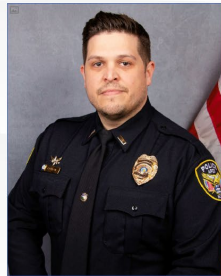
Lieutenant Promotions



Lt. Chris Myers



Lt. Brian Optiz



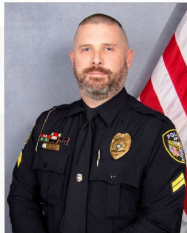
Lt. Greg Pawluk

2 [Police Slide 4]

Sergeant Promotions



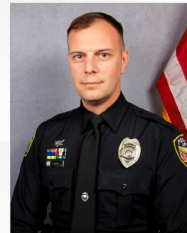
Sgt. Matt Hunter



Sgt. Ashley Boyd



Sgt. David Swope



Sgt. James Sites

3 [Police Slide 5]

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Police Chief Jason Armstrong said the promotions to Sergeant will take place April 3rd, and the whole department now has updated pictures.

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Department Staffing

- Sworn positions filled – 89
- Sworn position conditional offers – 6
- Sworn positions vacant – 4

- Telecommunicator positions filled – 10
- Telecommunicator position conditional offers – 0
- Telecommunicator positions vacant – 3

- Non-sworn positions filled – 13
- Non-sworn position conditional offers – 1
- Non-sworn positions vacant – 1

[Police Slide 6]

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3 **Police Chief Armstrong** said one thing being changed is the recruitment process.
4 Previously, a position would be open and candidates applied and then it would close. After
5 hire, several months go by for training and only a handful of individuals made it all the way
6 through the Town's process. He said five months at a time the Town wasn't actively
7 recruiting because the process was closed. Now, it's a constant open process with training
8 and admin staff keeping a tracking schedule. He said he hopes to have all 99 of the current
9 sworn positions filled by June.

10 **Councilmember Mahaffey** asked what the comparison is like to the neighboring
11 municipalities regarding the vacancy rates.

12 **Police Chief Jason Armstrong** said our vacancy rates are a lot better than other
13 municipalities. He said Raleigh has a lot more vacancies than the ten percent the Town has
14 as far as sworn positions. He said the agency as a whole is around six to seven percent in
15 vacancy rate, which he said is a really good number. He said all the agencies around the
16 area are facing similar challenges.

17 **Councilmember Mahaffey** asked what the attrition stats are for turnovers compared
18 to other areas.

19 **Police Chief Armstrong** said HR handles more of that, but he said they keep track of
20 attrition internally to determine why people leave.

21 **Councilmember Zegerman** asked if the 15 positions that's being filled are result of
22 growth or if it's because people are leaving.

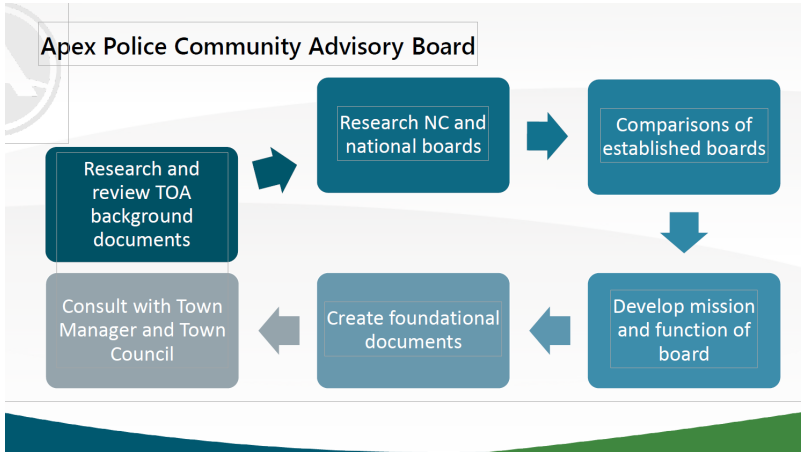
23 **Police Chief Armstrong** said it was a combination of both. He said some of the
24 vacancies come from people retiring, leaving to move out of state, or even completely
25 getting out of law enforcement and getting private sector jobs. He said one of the things he
26 is focused on is seeing if they are losing officers to surrounding agencies, and he said he has
27 not seen much of that here.

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[Police Slide 7]

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[Police Slide 8]

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4 **Police Chief Armstrong** introduced Compliance Manager Megan Simpson who gave
5 a review on the Apex Police Advisory Board.

6 **Councilmember Mahaffey** asked is there a timeline for next steps.

7 **Ms. Simpson** said it's a Council project and she said it's open for discussion. She said
8 at this point they are receiving feedback on what they want to see, and that she can share
9 research that she has done with them.

10 **Councilmember Mahaffey** clarified that next steps are Council gives feedback and
11 then formal adoption

12 **Police Chief Armstrong** said yes.

13 **Town Clerk Allen Coleman** offered April 14th as a date to submit Councilmembers
14 feedback on the Apex Community Police Advisory Board proposal documents in
15 preparation for the May 16th Town Council Work Session. He said this would allow a month
16 for staff to work through the comments and include the Town's legal department in the
17 discussion.

18 Consensus was offered by Councilmembers.

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Crisis Response Program

- Update from Crisis Counselor, Khea Morton

1 [Police Slide 9]
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3 **Ms. Morton** gave a run down on what her position entails. She has conducted follow-
4 ups with community members for incident reports that are received and that involve mental
5 health or substance abuse. She stated she receives walk-ins as well as referrals from church
6 communities. She said she works with people over however long people need support and
7 connects them to the necessary resources. She said her next phase is Community
8 Partnerships in which she will be reaching out to local churches and building a network. She
9 said in six months she has had 105 cases assigned to her. From October to December she
10 had 65 cases assigned and had 40 cases assigned recently. Those numbers do not include
11 walk-ins nor cat calls that don't perceive reports

12 **Councilmember Zegerman** asked Ms. Morton to describe the process of when she
13 gets a call and how exactly her role fits into it. He asked if she is counseling in the process or
14 do other officers have the right resources to take care of people's mental health.

15 **Ms. Morton** said she recently passed the board and is approved to be a Licensed
16 Clinical Social Worker Administrator (LCSWA). She said that Crisis Intervention is considered
17 somewhat clinical as well as psycho education, which means educating people about
18 mental health and coping skills to manage on a day to day basis. She said having consistent
19 counseling session and diagnosing is not currently part of this role. She stated another
20 process she is involved in is referrals by officers who have responded to calls and have
21 identified a role that she could play in assisting someone.

22 **Councilmember Zegerman** asked who manages the situation if someone is in
23 distress when the officer gets to the scene.

24 **Police Chief Armstrong** said all of the officers are sent to Crisis Intervention training
25 because they are initial responders. He said staff is still working on building the policies and
26 what the program is going to be. He said they are looking at building the program to see if
27 crisis responders could respond alongside officers, or if two of them (once it is expanded)
28 could respond to certain calls without an officer presence. He said sending a single crisis
29 responder out to a call by themselves is not good practice based on what he has seen

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1 **Councilmember Zegerman** asked about scaling the program to be able to send out
2 crisis counseling staff without armed officers in mental health cases. He said he understands
3 not wanting to send out a single counselor on calls alone, but that he is wondering what
4 needs to be done to grow the program to allow more responses to mental health cases
5 without firearms present, and how they can determine when cases don't warrant officer
6 response along with mental health response.

7 **Police Chief Armstrong** said a lot of times the information they are given from calls
8 indicates that someone is scared or someone is out of control, and in these cases, officers
9 are almost always going to be sent out on calls involving this. He said if there is any threat of
10 violence or any situation is deemed unsafe, police will be sent out to assess the scene
11 before any EMS or medical personnel is allowed to enter. He said they are looking at
12 telecommunicator scripts to see if they can gather information pertaining to threats and
13 mental health more fully, to see if the response can be mental health/crisis focused. He said
14 it will take some time to fully flesh out the system of integrating crisis/victim advocate
15 response fully into the police system, and to figure out best ways to determine who needs to
16 be going on what calls.

17 **Ms. Morton** said one of the Community Partners that she worked with was kids'
18 peace with The Hope Center. She said The Hope Center will be another asset to the "in the
19 moment" crisis when a counselor onsite isn't available. Ms. Morton went on to say she does
20 have some background in disaster resiliency from Tulane University. She said she sits in on
21 the Task Force meetings, Wake County drug prevention overdose Coalition, The North
22 Carolina community response networking meetings, so she's involved in a lot of meetings
23 that way she can continue to build up those resources to be able to offer to the community.

24 **Councilmember Zegerman** commented on the opportunity to scale this kind of
25 response through other organizations.

26 **Police Chief Armstrong** said that the police part of this response is meant to act as a
27 bridge between their first response of situations, and getting people connected to outside
28 resources to help them in the long-term. He said they will continue to build connections with
29 other organizations and expand their network of support.

30 **Mayor Pro Tempore Killingsworth** said she realizes the program is still being built
31 out and policies are still being made, but she would love to see a year from now what gaps
32 still need to be filled and what gaps there are no resources for.

33 **Crisis Counselor Morton** said they will be collecting information like this, as well as
34 information on call volume by day, month, and season. She said there is also a large gap for
35 syringe exchange to help those facing addiction.

36 **Councilmember Mahaffey** said his interest lies the same as Mayor Pro Tempore
37 Killingsworth. He said he thinks its fantastic connecting people to services and getting them
38 the help they need. He also wants to point out it can work the other way too. He said the
39 Town has a non-profit giving program and it has a budget to make donations, so giving

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1 money to support organizations that are supporting our citizens that are struggling is
2 something to consider for the crisis response program.

3 **Councilmember Zegerman** asked if Ms. Morton had any internal wellness training.

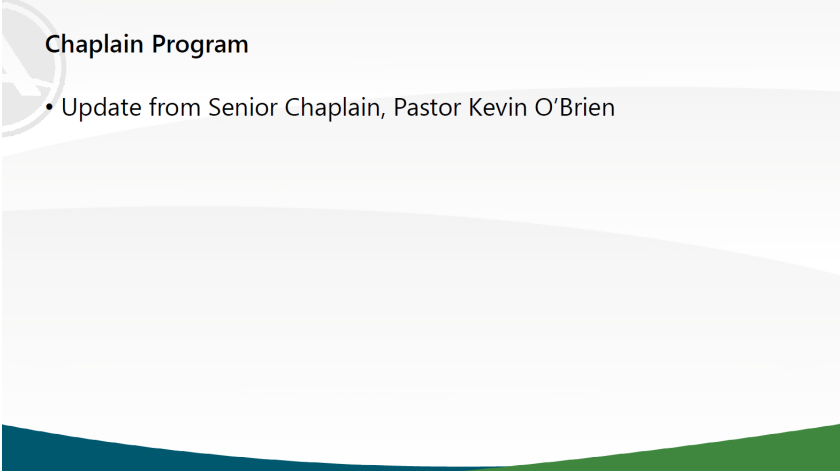
4 **Ms. Morton** said she recently went to an officer Wellness training with the FBI. She
5 said it was eye-opening to learn more of the experiences that officers go through. She said
6 she's in the process of scheduling a first responder meeting with outside agencies to help
7 look at different ways to develop wellness opportunities for First Responders.

8 **Councilmember Gantt** asked how Ms. Morton navigates what outside agencies
9 should be doing for the Town versus what she is doing for the Town.

10 **Ms. Morton** said she connected with different municipalities across North Carolina
11 and outside of North Carolina which all gave input on what actions are working and what is
12 not working. She brought all that information in to begin developing a plan based on what
13 will work here with the agency. Then within a year or two she will have more of a structure
14 and implantation. She said a lot of the calls in this area revolve around self-harm reduction
15 and prevention, and that she is looking to get more involved within the schools in Apex in
16 the future.

17 **Councilmember Zegerman** said back in Ohio there is a family-wide system where
18 the court could order cases to be assigned to county-led teams to provide services to
19 people with a dual diagnosis of mental health conditions and substance abuse. He asked if
20 there is something in Wake County to this effect.

21 **Police Chief Armstrong** said he hasn't seen any institution in Wake County that
22 provides that service. He said he has seen County Commissioners have gone out to look for
23 entities in the community that can be supported with County funding. He said it is currently
24 up to towns, cities, or other organizations to provide those kinds of services.
25



Chaplain Program

- Update from Senior Chaplain, Pastor Kevin O'Brien

26 [Police Slide 10]
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28 **Senior Chaplain, Pastor Kevin O'Brien** said his full-time job is at Apex Baptist
29 Church. He said he's the congregational care Pastor and he also leads faith-based non-
30 profits called One step Ministries, which is a faith-based addiction counseling program that

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1 meets weekly at the church. He said he has worked with Ms. Morton on several cases
2 already, and has started working with the Fire Department as well. He said the program is
3 definitely in need of expansion.

4 **Pastor O'Brien** spoke on the Chaplain program, and how the community has gotten
5 more diverse and the program is building more relationships. He said he wants people of
6 any faith to be able to utilize this program, which means adding in more leaders from
7 different faiths to reach out to connect with people in the community. He's in the process of
8 working with officer Ragland and officer Carter to expand the team. He said he had a
9 luncheon a couple weeks ago where a number of clergy leaders in the area had come to
10 express interest in getting involved in the program, and officer Ragland and Pastor O'Brien
11 are in the process of following up with those interests. He said everyone involved will have
12 different commitment levels but at this time it's about building a team of resources and not
13 necessarily having everyone available for emergencies at any time.

14 **Police Chief Jason Armstrong** said he built this program when he got to the Town
15 and when he revamped the policy he wanted to add more substance. He said he has seen
16 one big thing over his career with the success of these programs is the frequency of
17 meetings with a chaplain and having someone to consistently be able to talk to, and he has
18 seen that with Pastor O'Brien. He said he and Fire Chief Herman are both committed to the
19 health and wellness of their staff, and that while the chaplain is available to help the
20 community, the priority currently is offering a resource to the officers and firefighters.



23 [Police Slide 13]
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Top 3 Offense Categories by Month												
2022												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fraud	36	32	31	29	20	32	31	24	64	35	17	31
Shoplifting	21	11	18	18	10	32	18	17	49	34	19	24
Larceny from Motor Vehicle	6	11	11	17	10	13	16	24	19	10	9	17
All Other Thefts	17	24	15	10	24	30	18	21	25	18	7	24
Drugs	23	26	30	24	20	25	30	18	21	18	19	19
Simple Assault	15	17	19	21	15	19	19	9	17	19	22	20

[Police Slide 14]

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3 **Police Chief Jason Armstrong** outlined the top six ongoing crimes within the Town,
4 shown above.

5 **Councilmember Mahaffey** asked if he could elaborate on the term "fraud". He said
6 it's a very broad term.

7 **Police Chief Jason Armstrong** deferred to **Crime Analyst Jennifer Conley** to
8 answer the question.

9 **Ms. Conley** gave examples of fraud crime. She said if someone steals your credit
10 card and goes to Walmart and buy gift cards by using the stolen credit card, that's fraud.
11 Any type of property obtained by false pretense, she said is usually a good definition to
12 identify theft.

Technology

Recently Acquired

- Financial Skimming software
- Crypto currency software
- Storage device repair and recovery
- Mobile Digital Forensic Technology

Pending approval

- Upgraded camera system

13
14
15 [Police Slide 15]

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17 **Police Chief Jason Armstrong** said this program is obtained by the Secret Service.
18 He said the secret service is the lead agency in the country that works against fraud,
19 counterfeiting, forgery, and this was their primary mission when they were first formed and
20 then they added dignitary protection. The Secret Service does not have enough people to

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1 work all the cases so they developed a program where you can nominate officers to go to
2 their training and they pay for all of it. He said it's in Alabama and the secret service paid for
3 the officers that went. Then if they pass the test and the pass the training the secret service
4 will give you this software and equipment for free that's worth tens of thousands of dollars.
5 He said with the fraud problem, this is giving the agency some technology that helps the
6 town do a better job at connecting those issues. He said software will give the ability to
7 identify more of the crimes and hopefully identify the people that's doing it.

8 **Police Chief Jason Armstrong** talked about the upgraded camera system that's
9 pending approval. This system is a license plate recognition camera and allows you to go
10 back and look at the surrounding area. A couple surrounding municipalities have
11 implemented the upgraded camera system: Raleigh and Garner. He said the benefit of the
12 system is that it can tie into other municipalities that use it. He said vehicle crimes are
13 happening so much more, this platform will help if the crime is being committed in Apex
14 and travels to Raleigh or vice versa. He said this

15 **Mayor Pro Tempore Killingsworth** asked if the camera systems are being put on
16 light poles or putting them in police vehicles.

17 **Police Chief Jason Armstrong** said there are specific places you can put them, but
18 they will not be put on light poles. He said the Town is looking at putting the cameras at
19 mainly problem issued locations. He said there will be some fixed installed locations and
20 also mobile locations where the camera will see crimes in different locations. He said it will
21 be a public-private partnership in a way, where businesses who are impacted by these
22 crimes will help with their implementation. He said he has a gotten strong support for this
23 kind of partnership from many of these businesses.

24 **Councilmember Mahaffey** asked if you can access the video itself or look at the tags.

25 **Police Chief Armstrong** said there is no video, just captures of the tag. It doesn't
26 capture a picture of who's driving, this is a tag specific system that allows the tracking of the
27 tag to see where it goes. He said the vehicle will be flagged on any system that utilizes this
28 technology, including Raleigh and Garner. He said he recently spoke to Raleigh's Chief
29 recently, and he said they have had tremendous success with it.

30 **Councilmember Zegerman** asked if this is a supplement to our camera system or a
31 whole new infrastructure.

32 **Police Chief Armstrong** said it's an upgrade to what the Towns capabilities are
33 within our existing CRM system right now. He said currently we have some cameras that
34 were able to deploy in different areas for different crimes but the current system doesn't
35 have the technology to do what the upgrade is needed for. He added Cary is looking into
36 getting in on this system soon as well.

37 **Councilmember Zegerman** asked if there is only one specific vendor we're talking
38 about.

39 **Police Chief Armstrong** said it would be ideal. Raleigh and Garner has the same
40 vendor. The biggest impact is for our businesses within the Town and their partnership and

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1 getting them to buy into the program and what the agency can do to provide support for
2 them. He said there is one specific company that all agencies in North Carolina are looking
3 into, as it will make it a lot easier for everyone to work together.

4 **Councilmember Zegerman** asked if this was something that was discussed on a
5 county-wide level.

6 **Police Chief Armstrong** said this was something that could be explored, but in his
7 experience most things won't usually rise to the level of a county-wide initiative. He said it's
8 also meant to start as a relatively small number of cameras, and to use it as a way to expand
9 their partnership with local businesses.

10 **Councilmember Mahaffey** asked if the business would get their own camera and
11 would they have to pay their own subscription and then it would tie into the town's camera.

12 **Police Chief Armstrong** said yes, they would be able to have their own system that
13 would tie in with the town system. He said this worked the same way with an HOA.



[Police Slide 16]

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17 **Police Chief Jason Armstrong** said he has had discussions with the Chiefs of Town
18 of Cary, Holly Springs, Morrisville, and Fuquay Varina about creating a special response
19 regional team. This will create more exposure and more training for Apex and surrounding
20 communities to work together, train together, and support each other. He said this would
21 allow a response for an extreme situation, such as the hostage situation in Cary last month,
22 to be much better across any of the municipalities in this program.

23 **Mayor Gilbert** asked who would be in charge of this program.

24 **Police Chief Jason Armstrong** said wherever the incident is located, that's who's in
25 charge.

26 **Mayor Pro Tempore Killingsworth** asked what if it happens in Wake County
27 jurisdiction.

28
29 **Police Chief Jason Armstrong** said Wake County has their own team and Raleigh
30 has their own team. This team is only serviced to Cary, Holly Springs, Morrisville, Apex and

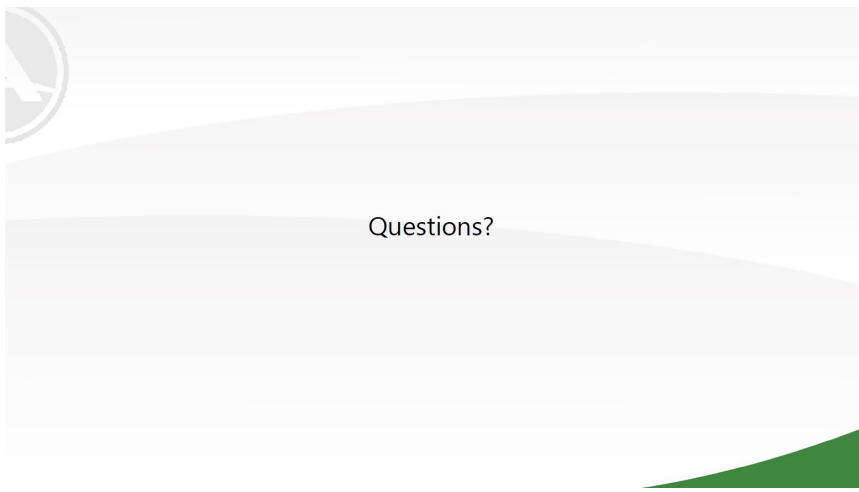
MINUTES DRAFT

1 Fuquay-Varina. He said if Wake County needed additional resources, Wake County would
2 dispatch and one of these teams would come in and assist them. He said the town or this
3 special response group could be called in to aid the County if they need it, and the same
4 goes if the county needs to come assist Apex. He said the police agencies in the area have a
5 great relationship as far as assisting each other.
6
7



8 **[Police Slide 17]**

9
10 **Police Chief Jason Armstrong** played a new Police Department recruitment video.
11



12 **[Police Slide 18]**

13
14 **Mayor Gilbert** offered his thanks to Police Chief Armstrong and Fire Chief Herman
15 for the presentations and for all they do.
16

17 Mayor Gilbert called for a 10-minute recess and notified the audience that additional
18 business needed to be addressed.

19 Council entered a recess at 5:04 p.m.

20 Council reconvened at 5:17 p.m.
21

MINUTES DRAFT

1 **[CLOSED SESSION] - Added**

2
3 **A motion** was made by **Mayor Pro-Tempore Killingsworth, seconded by**
4 **Councilmember Zegerman,** to enter into closed session pursuant to:

5
6 **NCGS §143-318.11 (3):**

7 "To consult with an attorney employed or retained by the public body in order
8 to preserve the attorney-client privilege between the attorney and the public body."
9

10 **VOTE: UNANIMOUS (4-0), with Councilmember Gray absent.**

11
12 Council entered into closed session at 5:19 p.m.

13
14 Council returned into open session at 5:57 p.m.

15
16 **[ADJOURNMENT]**

17 Mayor Gilbert declared the meeting adjourned at 5:58 p.m.

18
19
20
21 Jacques K. Gilbert
22 Apex, Mayor
23

24
25 Allen Coleman, CMC, NCCCC
26 Apex, Town Clerk

27
28 Submitted for approval by Apex Town Clerk Allen Coleman.

29
30 Minutes approved on _____ of _____, 2023.
31
32