

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: NEW BUSINESS

Meeting Date: September 9, 2025

Item Details

Presenter(s): Dianne Khin, Director

Department(s): Planning

Requested Motion

- A) Possible motion to approve an update to the Façade Grant Program to add a pre-authorization step to the Tier 3 grant process, and,
- B) Possible motion to provide pre-authorization for Tier 3 grant proposals submitted by La Farm, and,
- C) Possible motion to provide pre-authorization for Tier 3 grant proposals submitted by Scratch.

Approval Recommended?

Yes

Item Details

At their December 10, 2024 meeting, Town Council added Tier 3 grants to the Town's Façade Grant Program for large-scale exterior improvement projects initiated by property owners in the Downtown Festival District. The Façade Grant Application, program description, and process were updated to include a façade easement and easement agreement as a requirement of the Tier 3 grant approval. The façade easement and easement agreement are required to be worked out between Town staff and the applicant prior to Council approval, but this requires the applicant to hire an attorney and spend considerable funds on the design of their project without knowing whether Town Council is interested in possibly funding their proposed project. Staff recommend an additional step be included in the Tier 3 grant process to allow for the pre-authorization of proposed projects by Town Council prior to work commencing on the façade easement and easement agreement. Further, staff recommend Council consider the Tier 3 grant proposals submitted by La Farm and Scratch and provide pre-authorization for any proposal they would be interested in possibly funding in the future.

Attachments

- NB2-A1: Staff Report - Façade Grant Program - Addition of pre-authorization to Tier 3 Grants
- NB2-A2: Façade Grant Program Application
- NB2-A3: La Farm Tier 3 Grant Proposal
- NB2-A4: Scratch Tier 3 Grant Proposal

