

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: NEW BUSINESS

Meeting Date: September 9, 2025

Item Details

Presenter(s): Allen Coleman, Town Clerk

Department(s): Town Clerk's Office

Requested Motion

- A) Possible motion to appoint one (1) voting corporate limit residents, over the age of eighteen (18), to serve on the Planning Board for the Town of Apex, to fill a partial term through December 31, 2024.
- B) Possible motion to appoint one (1) non-voting youth position, who resides in the Corporate Limits for the Town of Apex, to serve on the Planning Board for the Town of Apex.

Approval Recommended?

Yes

Item Details

During the June 24, 2025 Town Council meeting, the Mayor and Town Council unanimously approved appointments to the Planning Board. At that time, the Town Clerk's Office did not receive any applications for the voting youth position. The Town Clerk has received notification of former Planning Board member Tina Sherman's resignation and there is a partial term to be filled on the Planning Board in addition to the non-voting youth position.

A total of seven (7) applications were received for appointment consideration and they are (in alphabetical order by last name):

- **Angel, Casey** - Corporate Limits Resident - Eligible for Voting Over 18 Representative Position
- **Bang, Elizabeth** - Corporate Limits Resident - **NOT ELIGIBLE** - Individual is under age 16.
- **Hatcher, Diane** - Corporate Limits Resident - Eligible for Voting Over 18 Representative Position
- **Stanley, Renita** - Corporate Limits Resident - Eligible for Voting Over 18 Representative Position
- **Tadishetti, Ritika** - Corporate Limits Resident - **NOT ELIGIBLE** - Individual is under age 16.
- **Thapaliya, Janak** - Corporate Limits Resident - Eligible for Voting Over 18 Representative Position
- **Yule, Kristy** - Corporate Limits Resident - Eligible for Voting Over 18 Representative Position

The Town of Apex has two statutorily required resident advisory boards which are the Board of Adjustment (BOA) and the Planning Board. The Planning Board is charged with discussing matters related to land use and development. More specifically, the Planning Board is responsible for the following as stated in Section 2.1.2 of the Town's Unified Development Ordinance (UDO):

- (a) Review and make recommendations to approve or disapprove. To review, hear, consider, and make recommendations to the Town Council to approve or disapprove:
 - The adoption of an ordinance to amend the Official Zoning District Map (Rezoning).
 - The adoption of an ordinance to amend the text of this Ordinance (Text amendment).
- (b) Review and make recommendations to approve, approve with conditions, or disapprove. To hear, review, consider, and make recommendations to the Town Council to approve, approve with conditions, or disapprove:
 - The adoption of an ordinance to amend the Official Zoning District Map.
 - The adoption of an ordinance approving a PUD-CZ, SD-CZ, TND-CZ, or MEC-CZ zoning district designation.
- (c) Long range plans. To consider and/or make recommendations to the Town Council to adopt or amend long range plans.
- (d) Make special knowledge and expertise available. To make its special knowledge and expertise available upon written request and authorization of the Town Council to any official, department, board, commission or agency of the Town.
- (e) Studies. To make studies of the resources, possibilities and needs of the Town upon the authorization of the Town Council, and report its findings and recommendations, with reference thereto, to the Town Council.
- (f) Recommendations of recognition of Appearance Awards. To consider and make recommendations on nominees for Residential, Non-Residential, and Tree Appearance Awards to the Town Council.

The Planning Board consist of ten (10) voting members and one non-voting Youth Representative as defined in the Resident Advisory Board Administrative Policy.

Attachments

- NB6-A1: Summary of Applicants - ALL Boards
- NB6-A2: Applicants for Planning Board

