

# | Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: May 24, 2022

## Item Details

Presenter(s): Shawn Purvis, Assistant Town Manager

Department(s): Administration

### Requested Motion

Motion to approve Budget Ordinance Amendment No. 20 to allocate funds to complete renovations of Town facilities.

### Approval Recommended?

Yes

### Item Details

In order to prepare for onboarding new staff and facilitate the relocation of existing staff, staff is requesting a budget amendment to allocate fund balance to fund a several renovation projects occurring at multiple facilities.

#### **Town Hall Second Floor Conference Room Renovation: \$188,000**

This renovation covers the second floor conference room to 4 office spaces housing Town Council and Town Clerks' offices. The costs include demolition, wall installation, furniture, wiring, HVAC, and data cabling.

#### **Town Hall Third Floor HR / DEI Suite: \$330,000**

This renovation restructures the layout of offices to add 6 additional offices for Human Resources and DEI staff. The costs include demolition, wall installation, furniture, wiring, HVAC, data cabling, and carpet and ceiling tile replacement.

#### **Public Works Administration First Floor \$440,000**

This renovation converts the Public Works training room on the lower level of Public Works Administration to create 7 offices, one conference room, and an open work area containing 10 cubicles to house traffic and engineering teams.

#### **Public Works Administration Second Floor \$150,000**

This renovation reduces the size of the existing conference room and creates three additional offices housing the development services team.

#### **Public Works Operations: \$255,000**

This funding will be used for required HVAC replacements and upgrades to facilitate Phase 1 of the renovation of the Public Works Operations facility.

#### **Eva Perry Library: \$352,600**

A payment of \$419,808 was made in September 2021 for an invoice related to the general renovation of the Eva Perry Library facility completed on July 1, 2020. It included an interior renovation including finishes and toilet upgrade, lighting replacement, and interior HVAC improvements. While funds were allocated in the budget to cover this expense in FY21, the County withheld invoices due to the uncertainty of impacts of COVID on municipal revenues. This allocation covers the invoice for the chiller, boiler, pump, piping, and related components replacement. This project was completed January 31, 2022.

#### Attachments

- Budget Ordinance Amendment 20

