

# | Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: February 23, 2021

## Item Details

Presenter(s): Amanda Grogan, Budget & Management Analyst

Department(s): Administration

### Requested Motion

Motion to approve Budget Ordinance Amendment No. 14 to account for COVID expense reimbursements and distribution of those funds to department budgets and to allocate fund balance to cover additional onboarding and personnel costs

### Approval Recommended?

Yes

### Item Details

Fund balance (\$162,000) is allocated to Administration and Town Clerk department budgets. Administration funds will cover costs associated with vacation payout to the former Town Manager, Interim Town Manager, Town Manager recruitment, and new Diversity Officer position and onboarding costs (effective 2/23/21). Town Clerk funds are associated with personnel cost increases approved previously by Town Council.

The remaining \$1,681,078 are reimbursements from Wake County and CARES Act applications. The below chart details the type of reimbursement, amount and notates the purpose. FEMA reimbursements are still pending.

Type	Amount	Purpose / Restrictions
Federal Grants - CARES Application (Police Personnel)	\$ 1,168,985	This funding was distributed to each municipality to cover police payroll costs. Financial reporting and compliance requires that CARES Act dollars offset police payroll expenses.
Federal Grants - CARES Application	\$ 437,909	This funding was provided to assist in covering personnel costs, supplies and materials and contracted services related to COVID.
Wake County Grants (Fire EPP)	\$ 74,184	This funding was provided directly for Fire Department Emergency Premium Pay related to COVID.

### Attachments

- Budget Ordinance Amendment No. 14

