

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: November 21, 2024

Item Details

Presenter(s): Mary Beth Manville, Director

Department(s): Human Resources

Requested Motion

Motion to approve an Amendment to the Town's existing background check agreement with HireRight, LLC to include Motor Vehicle Record and Reference Checks.

Approval Recommended?

Yes

Item Details

The Town utilizes HireRight, LLC for conducting pre-employment background checks for new employees. To streamline our hiring process and improve the applicant experience for new hires, we would like to add Motor Vehicle Record Checks and Reference Checks to the list of services that HireRight is able to perform for the Town.

This agreement and its language have been reviewed by Legal Services, however, it requires Council approval due to the indemnification language included in the amended agreement. Town Attorney Laurie Hohe is available to answer any questions, if needed.

Attachments

- CN3-A1: HireRight Agreement Effective August 2021 - Agreement Amendment - HireRight, LLC - Additional New Hire Services
- CN3-A2: Town of Apex Change Order Form 2024 - Agreement Amendment - HireRight, LLC - Additional New Hire Services
- CN3-A3: Town of Apex MVR Forms, hllc edits 11.4.21 (clean) - Agreement Amendment - HireRight, LLC - Additional New Hire Services

