

# | Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: December 17, 2019

## Item Details

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Presenter(s): Drew Havens, Town Manager

Department(s): Administration

### Requested Motion

Motion to allow the Apex Farmers' Market to utilize a portion of their Town appropriation in FY 2019-20 for management services.

### Approval Recommended?

Yes

### Item Details

The Apex Farmers' Market received a grant of \$10,000 as part of the Town's annual program to provide funding to non-profit agencies providing services in Apex. Their application stated that the Town's funding would be used for their programs, including their new "Apex Eats" program. While this program has funding needs that are being met by the Town's grant, they are asking to have the latitude to use some of the grant for management support. The attached letter from Lise Zublena, the Board Chair of the Farmers' Market, states, "Our most significant expenses cover the management of the operations and vendor relations, which is roughly 90% of budget. The various tasks required to operate our year-round farmers market are estimated to be 40 hours a week."

Because the Council approved the grant for program support, and our stance has been that we discourage the funding of salaries we wanted to obtain your approval of a shift in the use of this year's grant. Our posture on funding salaries is because we make no guarantees on funding availability and we did not want to be responsible for an agency not being able to pay someone if they were counting on our funding. In this case, if Council approves this modification in the use of Town funding, the funds would not be used to directly fund salaries, but rather pay a contracted agency for management support.

### Attachments

- Letter from Farmers' Market Board of Directors

