

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: August 11, 2026

Item Details

Presenter(s): Jonathan Jacobs, P.E., Director

Department(s): Water Resources

Requested Motion

Motion to approve a Master Services Agreement (MSA) between Sanford Electrical Contractors, Inc., and Town of Apex, for on-call emergency related electrical installation, repair, and maintenance services for water and wastewater equipment, effective through June 30, 2029, and to authorize the Town Manager, or their designee, to execute on behalf of the Town.

Approval Recommended?

Yes

Item Details

The Water Resources Department is requesting approval of a Master Services Agreement with Sanford Electrical Contractors, Inc. to provide electrical installation, repair, maintenance, and upgrade services for the Town's water and wastewater facilities. The agreement establishes the contractual terms and conditions under which the contractor may perform services on an as-needed basis through June 30, 2029.

Under the agreement, services may include electrical installation, repairs, maintenance, and upgrades for water and wastewater equipment at Town facilities. Individual projects will be authorized through separate scopes of work, quotes, and purchase orders. Work will commence only after written authorization from the Town, and each individual project performed under the agreement will not exceed \$30,000.

Approval of this agreement provides the Water Resources Department with a qualified electrical contractor to support the operation, maintenance, and reliability of the Town's water and wastewater infrastructure. The agreement is non-exclusive and does not obligate the Town to purchase a minimum amount of services. Funding for services performed under this agreement will be provided through approved operating or capital project budgets as individual purchase orders are issued.

NCDEQ Collection System Permit (WQCS00064).

Attachments

- CN10-A1: Master Services Agreement Contract Multi-Year - Sanford Electrical Contractors, Inc.
- CN10-A2: Sanford Electrical Contractors, Inc. Service Rates

