

CITI Proposal C25442

March 20, 2026

Kimberly Nobles
 Senior Program Support Specialist II
 Town of Apex Water Resources
 105-A Upchurch St, PO Box 250, Apex, NC 27502
 (919) 372-7453

Dear Ms. Nobles,

Thank you for the opportunity to provide our services in support of the instrumentation and control system needs at the Town of Apex Water Reclamation Facility, Collections and Water Distribution Systems.

CITI, INC is a systems integration firm serving North and South Carolina, with offices in Cary and Charlotte, NC. Our Local Cary team of over 20 professionals provides expertise in PLC, SCADA, database programming, and operational technology (OT) solutions, along with experienced technical staff to support field instrumentation and control systems.

Our services include, but are not limited to:

- Field instrumentation setup, troubleshooting, and calibration
- Control panel and PLC panel design and fabrication
- Copper and fiber network design and configuration
- Fiber optic cable termination and testing
- Radio telemetry implementation and support
- PLC programming
- SCADA HMI development
- SQL database and reporting solutions

On-Call Services

We can provide services on a time-and-materials basis or as lump sum projects, depending on your needs.

Category of Service and man-hour billing rates	1	2
	8AM to 5PM Monday-Friday	Non-Business Hours
Project Management	\$180	NA
Clerical	\$90	NA
I&C Design	\$170	NA
I&C Services	\$170	\$260
Panel Fabrication	\$120	NA

C. On-Call Services Reimbursable Expenses

Category	Maximum reimbursement
Per diem for overnight expenses	\$160 per day per person
Motor vehicle mileage	No Charge
Charges for use of rental equipment	Cost x 1.15
Charges for additional insurance coverage	Cost x 1.15

Charges for reproduction of documents	Cost x 1.15
Charges for manufacturer's service department	Cost x 1.05
Charges for materials	Cost x 1.15

CITI will make every effort to respond to emergency service requests within 48 hours. Primary support will be provided from our Cary office, with additional support available from Charlotte as needed.

Clarifications

1. Rates above do not include replacement parts, software, or expendables. These will be procured upon Owner approval and billed separately.
2. Non-warranty equipment and replacement components will be invoiced at pre-approved rates.
3. Insurance coverage includes:
 - o General liability: \$1,000,000 / \$2,000,000
 - o Auto liability: \$1,000,000
 - o Excess liability: \$1,000,000
 - o Workers compensation: \$500,000
4. Payment terms are net 30 days from invoice date.
5. Travel time is billable. Standard one-way travel time from our Cary office will apply unless otherwise agreed.
6. CITI will only invoice for services performed and materials delivered prior to billing.

Thank you again for the opportunity to support the Town of Apex. If you have any questions or require additional information, please do not hesitate to contact us.

Very truly yours,



Leonardo Jurado
President