

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: August 11, 2026

Item Details

Presenter(s): Katie Schwing, Senior Planner - Long Range Transit

Department(s): Planning Department

Requested Motion

Motion to approve a Memorandum of Understanding (MOU) between City of Raleigh, The Research Triangle Regional Public Transportation Authority d/d/a GoTriangle, Town of Cary, County of Wake, Town of Morrisville, Johnston County Area Transit System of the Community and Senior Services of Johnston County, Inc (JCATS), Capital Area Metropolitan Planning Organization (CAMPO) and Town of Apex, regarding Federal Transit Administration Raleigh Urbanized Area (UZA) Funding, for providing formula grant funding for transit purposes, and authorize the Town Manager, or their designee, to execute on behalf of the Town.

Approval Recommended?

Yes

Item Details

Subject to congressional appropriation, the Federal Transit Administration (FTA) regularly provides formula grant funding for transit purposes to state, regional, and local entities as codified in Sections 5307, 5340, and 5339(a) of Chapter 49 of the U. S. Code. The local funds are assigned through a designated recipient at the Urbanized Area (UZA) level who is responsible, with coordination of the area Metropolitan Planning Organization (MPO), to allocate this funding to eligible recipients and subrecipients. The City of Raleigh is the designated recipient for FTA formula funding in the Raleigh UZA, and has coordinated with the Capital Area MPO (CAMPO) to develop a methodology and process for allocating the funding to eligible parties in our area. This Memorandum of Understanding (MOU) outlines this suballocation process and methodology and specifically covers the FFY26 and FFY27 federal funding years. This MOU was approved by the CAMPO Executive Board on May 20, 2026.

The Town of Apex is not a direct recipient or subrecipient of FTA formula funding at this time. However, because Apex reports transit information annually to the National Transit Database and maintains operating practices in keeping with federal guidelines, Apex is eligible to receive Sub-Allocated Raleigh UZA funds, and our transit service data is included in the overall formula that FTA uses to calculate the Raleigh UZA

regional allocation. Instead of becoming a subrecipient, Apex has entered into a service agreement with the Town of Cary whereby Cary will receive and use Sub-Allocated Funds as a Direct Recipient, and Apex will receive a credit for equivalent amounts toward the provision of the GoApex transit services based on the suballocation formula and methodology attached to the MOU. This agreement is acknowledged within the MOU.

As the total federal formula funding amount and input data change over time, the exact amount credited by Cary to Apex will vary by year. The FFY26 estimated credited amount from Cary to Apex is approximately \$284,000 and is planned to be pro-rated on a monthly basis throughout FY27.

Attachments

- CN22-A1: Memorandum of Understanding (MOU) Federal Transit Administration
- CN22-A2: Sub-Allocation Formula and Methodology Implementation Guide

