

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: April 13, 2021

Item Details

Presenter(s): Donna Hosch, Town Clerk

Department(s): Office of the Town Clerk

Requested Motion

Motion to approve an Ordinance amending Section 6-67 of the Town Code to authorize the Town Clerk to process plot sales in the Apex Cemetery

Approval Recommended?

Yes

Item Details

Currently, plot sales go before Council for approval. The time from receiving the request to the requestor actually receiving their final paperwork can take as long as three weeks. The Clerk having the authority to process plot sales would allow the sale to begin immediately, drastically cutting process time and, thus, improving upon customer service. In addition, this would eliminate follow up calls from the requester to the Clerk's Office as to the status of the sale.

NOTE: previously, Council granted authority for the Town Clerk to process cemetery plot transfers.

Attachments

- Ordinance Amendment

