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for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: June 24, 2025

Item Details

Presenter(s): Shannon Cox, Long Range Planning Manager

Department(s): Planning

Requested Motion

Motion to approve a New Project Initiation Form with CSX Transportation, Inc. for the Rail Switching Operations Relocation Study, and to authorize the Town Manager, or their designee, to execute the form on behalf of the Town.

Approval Recommended?

Yes

Item Details

The Town has been participating in a Rail Switching Operations Study, managed by the Capital Area Metropolitan Planning Organization. The purpose of the study is to determine the feasibility of relocating the CSX Transportation, Inc. (CSXT) switching operations currently located near Center Street and North Salem Street. It has been determined that potential relocation of switching operations is dependent on the ability to increase train speeds on the rail spur between the current switching location in downtown Apex and Durham. The assigned consultant for the study will need to gather information and coordinate with the consultant for CSXT in order to evaluate the feasibility of improving the spur to increase speeds. This will require the Town to sign a "New Project Initiation Form" with CSX Transportation. Completion of this form will only allow the consultant for CSXT to prepare a scope and fee estimate, and to set up a project for their work on the relocation study. It is not an actual agreement for preliminary engineering work on the study.

The New Project Initiation Form includes the following statement:

By signing this form you are authorizing CSXT to incur costs and bill against this project.

Should the project be canceled, CSXT will bill the Project Sponsor for the incurred costs. In the event the Project Sponsor is unresponsive for 90 days or more, the project will be closed; and the Project Sponsor will be final billed for all project costs incurred.

The Town requested that the above statement include a specific amount not to be exceeded. CSXT has declined to revise the statement on the New Project Initiation Form as requested. In email coordination, CSXT has indicated that completion of the scope and fee is anticipated to cost less than \$4,000; however, the project initiation form does not specify this amount. Due to the CSXT's refusal to include a sum certain amount as requested, the unrevised form is being presented to the Town Council for approval.

Attachments

- CN13-A1: New Project Initiation Form with CSX Transportation, Inc. for the Rail Switching Operations Relocation Study

