

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: June 24, 2025

Item Details

Presenter(s): Allen Coleman, Town Clerk

Department(s): Town Clerk's Office

Requested Motion

Motion to adopt an ordinance amending Chapter 2 - Administration and Chapter 15 - Parks and Recreation sections of the Apex Town Code of Ordinances to reflect various resident advisory board structure changes

Approval Recommended?

Yes

Item Details

At the December 17, 2024, Town Council Work Session, the Mayor and Town Council discussed the roles and responsibilities of resident advisory boards and provided general direction for next steps. Since that time the Town Clerk's Office has presented the recommended structure changes to each resident advisory board to receive feedback on the recommendations.

While all changes are reflected in the attached ordinance, the following are a list of the major adjustments being made to the Town Code:

Culture and Arts Advisory Board (CAAB) - New

- Established the Public Art Committee as a stand-alone advisory board and modified the official name.
- Included the purpose, roles, and responsibilities of the Board (expanded scope)
- Increased the membership to a total of nine (9) members, including one voting youth representative
- Modifying the length of terms and term limits
- Clarified how officers are determined.
- Referenced the Resident Advisory Board Administrative Policy

Environmental Advisory Board (EAB) - Modified

- Increase membership to a total of eleven (11) members, including one voting youth representative
- Modifying the length of terms and term limits
- Clarifying how officers are determined.
- Referencing the Resident Advisory Board Administrative Policy

Multimodal Transportation Advisory Board (MTAB) - Modified

- Moved this advisory board from the Town's Unified Development Ordinance (UDO) to the Town Code since it is not specifically development related.
- Modified the purpose and duties to include a broader array of functions including bicycle and pedestrian services as forms of transportation.
- Clarified that staff will not serve as ex-officio members to this board
- Increased membership to a total of nine (9) members, including one-voting representative
- Modifying the length of terms and term limits
- Clarified how officers are determined.
- Referenced the Resident Advisory Board Administrative Policy

Parks and Recreation Advisory Board (PRAB) - Modified

- Clarified the name of the Board and removed the cultural resources function as it was duplicative with the Arts and Culture Advisory Board.
- Modifying the length of terms
- Established term limits
- Added sections consistent with other advisory boards including Compensation, Meetings, Removal, Conflicts of Interest, etc.
- Clarified how officers are determined.
- Referenced the Resident Advisory Board Administrative Policy

The Town Clerk's Office worked with staff in various departments including, Parks, Recreation, and Cultural Resources, Planning, and Legal Services to ensure the information was appropriate.

Attachments

- CN15-A1: DRAFT Ordinance Amendments - Various Section of the Town Code - Resident Advisory Board Structure Amendments

