

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: January 13, 2026

Item Details

Presenter(s): Mayor Pro-Tempore, Terry Mahaffey – sponsor

Department(s): Governing Body

Requested Motion

Motion to amend Part VII. Role of Presiding Officer, Rule No. 16 of the Rules of Procedure for the Apex Town Council to set a term limit to the Mayor Pro-Tempore role for the Apex Town Council to one two-year term.

Approval Recommended?

Yes

Item Details

The following section in **RED** is proposed to be added to the Rules of Procedure of the Apex Town Council:

Rule 16. The Mayor Pro Tempore

(a) Presiding in Mayor's Absence. When present, the mayor pro tempore shall preside over council meetings in the mayor's absence with all the powers specified in Rule 17(d).

(b) Delegation of Mayor's Powers/Duties. In the mayor's absence, the council confers on the mayor pro tempore the mayor's powers and duties. Likewise, if the mayor becomes physically or mentally unable to perform the duties of his or her office, the council may by unanimous vote declare the mayor incapacitated and confer any of the mayor's powers and duties on the mayor pro tempore. When the mayor announces that he or she is no longer incapacitated, and a majority of the council concurs, the mayor shall resume the exercise of his or her powers and duties.

(c) Duty to Vote. Even when presiding over a council meeting, the mayor pro tempore has the same duty as other members to vote on all questions unless he or she has been excused from voting on a matter in accordance with Rule 28.

(d) Term Limit. The appointment of Mayor Pro-Tempore shall be for a maximum of a two-year term. No member of the Council shall serve as Mayor Pro-Tempore more than one-term unless all members of the current Council have served as Mayor Pro-Tempore.

Attachments

- CN16-A1: Proposed Amendment – Rules of Procedure for the Apex Town Council

