

# | Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: March 23, 2020

## Item Details

Presenter(s): Mary Beth Manville

Department(s): Human Resources

### Requested Motion

Motion to approve the authorization of one (1) full-time Housing Program Manager position, salary grade 26, and Budget Amendment 16, to fund associated costs.

### Approval Recommended?

Yes

### Item Details

The Planning Department, with the support of the Planning and Personnel Committees, is requesting the approval to create a new Housing Program Manager position to support the successful implementation and management of the Town's Affordable Housing Plan (AHP). This request was initially made as part of the FY22 budget process, but is needed earlier to expedite the implementation of the AHP's recommendations. A budget amendment is included in this request, to fund the associated costs for the new position. The Housing Manager position description and Budget Amendment 16 are attached for review.

### Attachments

- Housing Program Manager Position Description
- CN\_Budget Amendment 16

