

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: October 13, 2026

Item Details

Presenter(s): Jamila Godfrey, Assistant Director

Department(s): Parks, Recreation, and Cultural Resources

Requested Motion

Motion to ratify the oral agreement with ePACT Network Ltd and Town of Apex, for services beginning September 1, 2026, approve Addendum No. 1 to the Subscription Agreement for continued services through August 31, 2027, in the amount of \$4,125, and authorize the Town Manager, or their designee, to execute on behalf of the Town.

Approval Recommended?

Yes

Item Details

Through the Parks, Recreation and Cultural Resources Department, the Town utilizes ePACT Network Ltd. to provide a secure, web-based system for collecting and managing medical and emergency information for participants in Fun Days Track Out and Summer Camp programs.

The proposed agreement provides services for up to 625 participants for the period of September 1, 2026, through August 31, 2027, at a total cost of \$4,125. The agreement includes electronic health record collection and management, electronic waivers and consents, participant communications, reporting, and related services.

These services were needed to coincide with the start of Track Out Camp; however, the written agreement was not finalized prior to services beginning. Town Council approval is therefore requested to ratify the oral agreement authorizing the commencement of services and approving the written agreement for continued services through August 31, 2027.

Attachments

- CN3-A1: Subscription Amendment No.1 - Agreement Ratification - ePACT Network Ltd. - Online Health and Emergency Software for Fun Day Camp Program - through August 31, 2027

