

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: October 15, 2019

Item Details

Presenter(s): Amanda Grogan, Budget & Management Analyst

Department(s): Administration

Requested Motion

Motion to approve updates to the 2019/2020 Fee Schedule.

Approval Recommended?

Yes

Item Details

Damaged Water Meter/ERT Holder Replacement Fees (page 6): Water Resources Operations is experiencing more frequent requests to replace water meters and ERT hangers due to damage incurred by the builders / contractors during construction. These requests are on active building permits that have not received a CO. On average, staff replaces 10 meters and 10 ERT hangers each month. Currently, the builder is assessed the cost of a second meter on the active building permit. We are requesting two new fees be added to cover the actual cost to the Town to replace these appurtenances. These fees would only be applied to active building permits that require a replacement meter or ERT holder due to contractor damage.

- **Meter Replacement, \$53.00 plus cost of the water meter:** A water meter would be assessed in addition to this fee to cover all costs of replacement. Staff estimates an hour for water meter replacement, which includes administrative time. The fee includes \$30/hour labor (an average Operations full personnel cost) and \$23/hour equipment cost (FEMA standard rate for a service truck rounded to the nearest dollar).
- **ERT Module Holder Replacement, \$16.25:** Staff estimates 15 minutes for this replacement. Using the equipment and labor rates described for Meter Replacement, the fee includes \$7.50 for labor, \$5.75 for equipment costs, and \$3.00 in material costs.

Rain Barrel (page 9): The requested change is to adjust the fee schedule to cover the increase in the Town's cost from \$85 to \$88 per unit.

Attachments

- FY 2019-2020 Fee Schedule

