

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CLOSED SESSION

Meeting Date: February 9, 2021

Item Details

Presenter(s): Drew Havens, Former Town Manager

Department(s): Administration

Requested Motion

Per Council direction, discussion regarding approving vacation leave payout to retired Police Chief John Letteney for 96 hours of leave accumulated in excess of what is allowed by policy.

Approval Recommended?

Yes

Item Details

Upon retirement, Chief Letteney had 336 hours of accumulated vacation leave which is in excess of the 240 allowed to be carried from year to year. Due to COVID and other factors he was unable to take accumulated leave and it was agreed that we would pay out this additional balance rather than transferring it to sick time to use toward creditable service under the retirement system. All employees were able to carry excess vacation leave forward from 2020 to 2021 due to the general inability of staff to travel for their vacations but there was a statement that this excess time would not be paid out upon separation.

This action ratifies a written agreement with Chief Letteney to pay out this leave time that the Manager made not knowing that the policy did not explicitly grant him the authority to do so. Because the Personnel Policy does not explicitly grant the Town Manager the authority to approve this, we are asking for Council approval of this exception to the Policy.

Attachments

N/A

