

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: June 25, 2024

Item Details

Presenter(s): Bill Spare, Fleet Services Manager

Department(s): Public Works - Fleet Services Division

Requested Motion

Motion to approve an Agreement Amendment No. 2 between Fleetio and Town of Apex, to renew terms and annual subscription costs for the modern fleet management software system, effective July 1, 2024 through June 30, 2026, and to authorize the Town Manager, or their designee, to execute on behalf of the Town.

Approval Recommended?

[Yes or No]

Item Details

The Department of Public Works, Fleet Services division has been using Fleetio as our FMIS (Fleet Management Information System) of record since December 2019. The software application is used to store asset lifecycle cost, parts inventory and maintenance information on the Town's fleet of 387 vehicles and 221 pieces of equipment.

The current annual subscription cost of \$40,510 will increase in FY 24/25 to \$63,000 for the ability to monitor up to 700 assets. Staff is recommending executing a two-year contract renewal including amendments in order to take advantage of a 25% discount with a two-year contract renewal. This would reduce the annual subscription fee from \$63,000 to \$47,250 resulting in a savings of \$31,500 over the two-year subscription period. The new annual subscription would be \$47,250 for two years and limits the increase to \$6740 above our current subscription fee.

Attachments

- CN4-A1: 2019 Signed Original Contract - Fleet Management Information Software (FMIS) - July 1, 2024 through June 30, 2026
- CN4-A2: Fleetio Renewal order form w/ Amendments (Clean Version) - Fleet Management Information Software (FMIS) - July 1, 2024 through June 30, 2026
- CN4-A3: Fleetio Renewal order form w/ Amendments (Redline Version) - Fleet Management Information Software (FMIS) - July 1, 2024 through June 30, 2026

