

| Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: August 8, 2023

Item Details

Presenter(s): Mary Beth Manville, Director

Department(s): Human Resources

Requested Motion

Motion to approve an agreement between P&A Administrative Services, Inc, and the Town of Apex for administration of the Town's Lifestyle Reimbursement Account for Town employees, effective July 1, 2023, and to authorize the Interim Town Manager, or their designee, to execute the Agreement on behalf of the Town.

Approval Recommended?

Yes

Item Details

The Town's new Peak Lifestyle Account benefit for employees will be administered by P&A Administrative Services, Inc, the same vendor that administers the Town's Flexible Spending Accounts program. This new agreement will allow P&A Administrative Services, Inc to administer the benefit, providing debit card and claims reimbursement services.

Attachments

- CN12-A1: Agreement - P&A Administrative Services Inc. - Peak Lifestyle Account Management
- CN12-A2: Schedule A - Fees - Peak Lifestyle Account Management

