

# | Agenda Item | cover sheet

for consideration by the Apex Town Council

Item Type: CONSENT AGENDA

Meeting Date: November 12, 2024

## Item Details

Presenter(s): Matt Wetherell, Facilities & Grounds Manager

Department(s): Public Works

### Requested Motion

Motion to approve a Maintenance Agreement - Mowing between North Carolina Department of Transportation (NCDOT) and the Town of Apex, effective for five (5) years from the date of full execution, for the Town of Apex to assume mowing responsibilities on the selected NCDOT roads and receive reimbursement payment from the NCDOT at the rate identified in the agreement, and to authorize the Town Manager, or their designee, to execute on behalf of the Town.

### Approval Recommended?

Yes

### Item Details

For many years, the Town of Apex has used contracted services for right-of-way (ROW) maintenance, focusing on high-visibility areas such as NC-55, US-64, and Beaver Creek Commons Drive, as well as locations with safety concerns or sight obstructions. However, this left some ROWs under the care of NCDOT, which typically maintains its areas on a quarterly or semi-annual basis, depending on its budget. This created inconsistencies in ROW mowing levels across the Town. To address this, the Town negotiated an agreement with NCDOT to take over mowing responsibility for 47.5 shoulder miles of NCDOT streets within the Town limits.

Under this agreement, the Town will receive annual reimbursement from NCDOT, with the amount varying based on the approved mowing funds in NCDOT's budget. In the first year, the Town will be reimbursed \$19,746.80, and it expects similar reimbursements in subsequent years. The agreement will last for five years from the date of full execution.

If this agreement with NCDOT is approved, Town staff will amend the current landscape maintenance contract with Greenscape, the Town's existing contractor, to include these additional NCDOT ROWs. This

will increase mowing frequency for these areas from approximately four times per year to twice per month, ensuring more consistent ROW appearance across the Town. The contract amendment will cost \$9,883.00 per month through the end of the fiscal year, with funding already allocated in the FY2024-2025 operating budget.

The Town plans to issue a new request for proposals (RFP) for landscape maintenance, as this is the final year of the current agreement with Greenscape. Future costs for maintaining the additional areas will be determined once new proposals are received later in the fiscal year

#### Attachments

- CN3-A1: NCDOT Maintenance Agreement – Mowing and Attachment A - Reimbursement Amounts

