

**REQUEST FOR PROPOSAL – FORMAL BID**

Issue Date: 02/04/2025

Bid Due Date: 03/07/2025

Title: Full-Service Odor Control Program

Type: Pump Station Chemical Tank/Pump Service and Delivery

Project Manager: Jimmy Cornell, Utilities Operations Manager
jimmy.cornell@apexnc.org (919) 249-3536

Administrative Contact: Kimberly Nobles
kimberly.nobles@apexnc.org
PO Box 250, Apex, NC 27502 (Mailing)
105 Upchurch Street, Bldg. A, Apex, NC 27502 (Physical)

General Information and Scope of Work

Pursuant to NCGS 143-129, The Town of Apex is accepting seal bids for the following: all necessary equipment, materials, chemicals, personnel, and monitoring services for odor and corrosion control for the Town of Apex sewer collection system that employs 32 pumping stations.

The primary goal of this work is to eliminate odors beyond the fence line of the pump stations and treatment systems, as well as near manholes and air release valves. The secondary goal of this work is to protect the infrastructure from corrosion. Currently, we have 9 of these stations requiring this service.

A list of the locations is attached to assist with providing the costs of all work and professional services required for this formal bid.

Bids will be received until 2:00 PM (EST) on Tuesday, March 7, 2025 on official company letterhead. Immediately thereafter bids will be publicly open and read at Town of Apex Public Works Operations, 105-A Upchurch St Apex, NC 27502 in the conference room.

NO OTHER BIDS WILL BE ACCEPTED AFTER 2PM.

Bids should be sent to the attention of the Kimberly Nobles Administrative Contact and marked “Odor Control” do not open till Tuesday March 7, 2025 at the following locations.

Email: kimberly.nobles@apexnc.org

USPS Mailing: PO Box 250, Apex, NC 27502

UPS/FedEx/Physical Drop-Off: 105 Upchurch Street, Bldg. A, Apex, NC 27502

All questions and/or requests shall be made to the Administrative Contact in writing, via email, no later than **2:00 PM on February 28, 2025.**



The award of bid will be made to lowest responsive, responsible bidder as soon as practical.

The Town of Apex reserves the right to reject any or all bids and to waive informalities and defects, as it may deem to be in its best interest.

Additional Specifications

1. The Town of Apex seeks to contract with qualified chemical companies to provide chemicals at an established price from July 1, 2025 through June 30, 2028. After the initial 3-year service period, the Town reserves the option to renew the contract up to four additional one-year periods under the terms and conditions herein stated beginning on the anniversary of the beginning of the service agreement. The renewal is contingent upon a mutual agreement between the Town and the System Supplier with such an agreement to be confirmed within 90 days of the expiration of the contract period. Either the Town or the Supplier may decline to confirm the renewal of the contract for any reason whatsoever, which shall render the renewal option null and void.
2. The Supplier shall be responsible for furnishing the necessary personnel, materials, supplies, transportation, services and otherwise do all things necessary to provide Odor Control Services as part of the monitoring and routine services programs for odor control.
3. Delivery cost must be included in the prices quoted and should include all costs associated with delivery as the Town of Apex will not pay any additional fuel service charges, lift gate or delivery charges.
4. All chemicals or materials must meet or exceed the requirements of American National Standards Institute/National Sanitation Foundation (ANSI/NFS) Standard (STD) 60 and 61 and the recommendations of the American Water Works Association (AWWA).
5. The names of a certain brand, make or definite specifications are to denote a quality standard of the chemical or material required but does not restrict Bidders to the specific brand, make or manufacturer name. It is to set forth and convey to the prospective Bidders the general style, type of character and quality of the chemical or material desired.
6. Invoices submitted for work completed satisfactorily to-date will be paid within 30 days of issuance. Invoices shall include purchase order number, description of chemical, quantities, unit price, extended price, state and local taxes, and date of delivery.
7. A contractor named as the successful, responsive bidder must hold an existing Master Services Agreement or execute a Standard Services Agreement with the Town for this work and meet all Insurance requirements and provisions listed in the Agreement as executed.

**Pump Stations**

Location	Street Address	City, State	Zip Code
Colvin Park	2406 Redbud Tree Drive	Apex, NC	27539
Jordan Pointe #1	3530 Estates Edge Drive	New Hill, NC	27562
Jordan Pointe #2	9551 Horton Road	New Hill, NC	27562
Middle Creek WRF	300 Pristine Water Drive	Apex, NC	27539
Pleasant Park	2245 Recreation Drive	Apex, NC	27502
Salem Village	1980 Flint Valley Ln	Apex, NC	27502
Shepherds Vineyard	2131 Old Raleigh Road	Apex, NC	27502
Waterford Green #1	1016 Camberley Dr PS	Apex, NC	27502
Williams Creek	2080 Laura Duncan Road	Apex, NC	27523

Chemicals

Bioxide or Approved Equivalent
Bioxide Plus 71 or Approved Equivalent
Odophos or Approved Equivalent

VDLT Dosing Upgrade:

1. Jordan Pointe #1

Service and H2S Monitoring:

1. Jordan Pointe #1
2. Jordan Pointe #2
3. Williams Creek
4. Waterford Green #1

Bi-Monthly Routine Service:

1. Shepherds Vineyard (Bioxide Feed)
2. Jordan Pointe #1 (Bioxide 71) VLDT dosing
3. Jordan Pointe #2 (Bioxide)
4. Colvin Park (Bioxide)
5. Pleasant Park (Bioxide)
6. Salem Village (Bioxide)
7. Williams Creek (Bioxide)
8. Waterford Green #1 (Bioxide)
9. Middle Creek WRF (Odophos)

Vapor Phase System Service

1. Shepherds Vineyard