



City Commission Regular Meeting

Wednesday, July 05, 2023 at 6:00 PM
Commission Chambers, 124 S Bluff, Anthony, KS 67003

MINUTES

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

PRESENT

Mayor Greg Cleveland
Commissioner Sherrie Eaton
Commissioner Kenny Hodson Jr.
Commissioner Eric Smith

City Administrator Cyndra Kastens, Deputy City Clerk Sherri Miller, Chief of Police Kenny Hodson, Creighton and Teresa Cullop, Gina Hess, Water/WW Dept Head Matt Reed, Power Plant Superintendent Larry Berry and Street Dept Head Bryan Struble.

ABSENT

Commissioner Jan Lanie

- Approval of Agenda

A motion was made to approve the agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Hodson Jr., Commissioner Smith

PUBLIC COMMENT

Creighton and Teresa Cullop were present to follow up on the demolition of 432 S Anthony. Creighton would like on the July 18th Agenda to discuss the matter.

1. Welcome New Employee Gina Hess as Police Dept Admin Assistant and Recognition of Newly Promoted Water/Wastewater Department Head Matt Reed

CONSENT AGENDA

2. Approve June 20, 2023, Regular Meeting Minutes

3. Appropriation Ordinance No 3169 \$173,242.63
4. Approve 07.03.2023 Payroll \$71,566.63
5. Reappoint Larry Berry as KMGA Director for Two-Year Term to Expire August 31, 2025
6. Appoint Laura Kennemer to the Planning Commission for the Unexpired Term of Jamie Reneau to Expire in 2025
7. Reappoint Chris Jones, Damien Fowler and Vicki Longbine to the Planning Commission for a Three-Year Term to Expire in 2026
8. Approve Rescheduled Date of July 22 for Tanner Asper Memorial Softball Tournament Ballfield Alcohol Consumption Exemption Application

Mayor Cleveland asked if any items should be pulled from the consent agenda for further review. Hearing none a motion was made to approve the consent agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Hodson Jr., Commissioner Smith

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

9. 2022 Audit Presentation - Alexis Crispin ABB

Alexis Crispin of Adams Brown CPA presented the 2022 Audit via Zoom. After presentation and discussion, a motion was made to approve the 2022 Financial Report.

Motion made by Commissioner Smith, Seconded by Mayor Cleveland.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Hodson Jr., Commissioner Smith

10. Open Bids for Variable Frequency Drive (VFD)

Commissioner Hodson opened the bids for the Variable Frequency Drive (VFD). Three Bids were received. After review, a motion was made to approve H2O Drilling, local bidder, pending the vetting of the bid.

Motion made by Commissioner Hodson Jr., Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Hodson Jr., Commissioner Smith

11. Approve to Submit Bid for Replacement Power Plant Mower

Larry Berry requested to go out to bid for the budgeted replacement of the power plant mower. A motion was made to approve to submit bids for a replacement mower for the Power Plant.

Motion made by Commissioner Eaton, Seconded by Mayor Cleveland.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Hodson Jr., Commissioner Smith

12. Approval to Submit Bids for New Street Signs

Bryan Struble presented his findings on the street sign quality types and options. After the review, a motion was made to approve to submit bids for new street signs with blue background and white lettering.

Motion made by Commissioner Eaton, Seconded by Commissioner Hodson Jr..

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Hodson Jr., Commissioner Smith

13. Approve One-Time Service Contract with Foley for Grader and Backhoe \$4,902.55 plus travel

Administrator Kastens presented the cost to have the grader and backhoe receive overdue professional service and maintenance. A motion was made to approve a one-time service contract with Foley for grader and backhoe \$4,902.55 plus travel.

Motion made by Commissioner Smith, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Hodson Jr., Commissioner Smith

14. Housing Development Land Donation Consideration Lot 2 & 3 Anthony Tract

Administrator Kastens updated the Commission on a prospective housing development at Lot 2 & 3 Anthony Tract. After discussion, the Administrator was directed to proceed with preparing an agreement to donate Lot 2 and the north half of Lot 3 for this purpose in accordance with the city's land donation incentive program.

15. Housing Program Updates

Administrator Kastens reviewed the current action plan to address the three priority housing needs identified by the Housing Committee. The Administrator also informed the Commission about a potential CDBG Housing Grant that could help pay for rehabilitation and demolition of Anthony properties and sought approval to pause on the demolitions long enough to determine if this grant could possibly be used in lieu of using tax dollars to demolish some of the dangerous structures. The Commission guided the Administrator to pursue the details of the grant and report back.

16. Approve Fund Investments and Authorize City Administrator to Execute Documents to Secure Most Advantageous Investment Rate

The City Administrator presented a status report of funds and an investment plan to bring some of the idle funds up to current interest rates. A motion was made to approve the fund investments as presented and authorize the City Administrator and City Treasurer to execute the documents to secure the most advantageous investment rate.

Motion made by Mayor Cleveland, Seconded by Commissioner Hodson Jr..

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Hodson Jr., Commissioner Smith

17. Approve June 2023 Court Report

A motion was made to approve the June 2023 Court Report.

Motion made by Mayor Cleveland, Seconded by Commissioner Smith.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Hodson Jr., Commissioner Smith

STAFF REPORTS

18. Administrator Report

The Administrator provided a written report on Flood Maps, BASE Grant/HCCF, Water Department, Airport, Anthony Elementary Traffic Safety, 2023 Budget and SEED Grant.

19. Superintendent Report

The Superintendent provided a written report on KDHE Regulations on demolishing residences, Lake, Building permits, Cotton Gin Lease, VFD Bids and other department activities.

20. Chief of Police Report

We inspected some properties to be cleaned up

We served several weed notices

We arrested Reese Tambunga on a warrant

We investigated a disturbance in the 400 block of S. Lincoln and arrested Wynema Campbell for disorderly conduct

We investigated a disturbance in the 300 block of E. Main and arrested Richard Watts Jr. domestic battery

We investigated a hit and run accident in the 800 block of W. Main

EXECUTIVE SESSION - NONE

ADJOURNMENT

A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Hodson Jr..

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Hodson Jr., Commissioner Smith

Gregory Cleveland, Mayor

Cyndra Kastens, City Clerk/Administrator