

To: City Commissioners
From: Cyndra Kastens

Re: City Clerk/Administrator Report
6/21/22

CONSENT AGENDA

1. Approve June 7, 2022 Regular Meeting Minutes
2. Special Appropriations:
 - Fund#34 Capital Street - Ergon \$52.22 - Overage on Oil Sealed Bid when filling the tank on delivery
 - Fund#34 Capital Street - MAC Pavement \$2,182.32 Cold Patch for pre chip and seal work
3. Appropriation Ordinance No. 6114 \$302,997.75
4. Approve 6.21.2022 Payroll \$59,604.19

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

5. Lake Walking Path - Anthony Lake Board
6. 4th of July Committee Temporary Food Establishment Exemption Application - Beth Farmer
7. Parks Department Mower 60" Deck Replacement Discussion

The 2016 Parks Bad Boy Mower is failing. It is using 2 quarts of oil per day. The internal engine components have worn out, letting oil get into the fuel and burning it. Justin reported the average life of a gas mower is 1500-2000 hours, this machine has 1400 hours. We can replace the engine (approx. \$3,000) or replace the mower (approx. \$10,000-\$12,000). If just the engine is replaced, we would hope to get another 1-2 years out of the machine possibly. Not a guarantee since the hydrostats are also wearing out and if they go, it will be around \$2,000 each. Attached is a copy of the service log for reference.

8. Review of Anthony Recreation Ballfield Policy

This was requested so the Commission could review the use policy. A copy is in your packet.

9. Commission Chamber Renovation

There will be carpet samples for review during the meeting.

10. AV Fuel 2,000 Gals @ \$7.15/gal Dark Oil

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We are already down to 2300 gallons in the tank again. We could go a bit further but do not want to get under 1,500 so we are looking to add another 2,000 gallons.

11. Kansas Association of Airports

I attended this conference last week and wanted to give a quick update.

Administrator Report:

Working on the budget, the BASE grant, the Comp Study, getting the tree trimmers ready to start (July 1), and many other requirements. No report this week. Sorry.

1. Department Activities:

Street –
Mowing/Weed eating
Grading roads
Fixed some alleys
Picked up brush and trimmed around signs
Chip sealing streets

Water/WW –
Rounds
Locates
Turn on/off
Trimmed lift stations
Trimmed Sewer plant
Worked on Family Dollar water line
Cleaned backhoe
Sprayed at sewer plant
Repaired water leak on N Santa Fe
Mowed at sewer plant
Pulled thistle at water plant
Cleaned restrooms at lake
Mowed and trimmed at lake

Electric Distribution -
Turn on/off orders & Just Reads
Locates
Work orders
KMU Safety Meeting over Hazardous Communication
Replaced OCR 7mi east and 1mi south
Fixed new batting cage netting
Replaced 4 light fixtures at the Police Department
Worked on Jarrett Schmidt's new electric service
Installed new pallet racks in cold storage

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Had an outage 5mi east and 3mi north from an unknown cause
Had an outage at 1002 N Anthony caused by wildlife

Electric Production –

Cleaning, sweeping, mowing.

Picked up limbs and cleaned up water in the basements from the storms and rain.

Took the old screen door off the ball field concession stand and installed a new one in the opposite opening direction to help prevent the winds tearing it up. This took longer than expected as the steel door frame was full of concrete.

Check and cleaned 138 sub station and building, pumped water out of the pits and under the transformers.

Completed yearly cleaning of the cooling tower, washed and refilled.

Worked on some air leaks on the main compressor system.

Met the state inspector at the airport to help repump fuel back in tank.

Mechanic –

#17 park mower inspect unit and research options for repair and replacement

#33 street backhoe replace A/C compressor and service

#70 repair loose pin on mower and diagnose A/C issue on tractor

Clean and organize shop