

To: City Commissioners  
From: Cyndra Kastens

Re: City Clerk/Administrator Report  
3/18/25

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## CONSENT AGENDA

1. Approve Regular Meeting Minutes of March 4, 2025
2. Approve Special Meeting Minutes of March 13, 2025
3. Appropriation Ordinance No 3210 \$265,161.71
4. Approve 03.11.2025 Payroll \$61,903.04
5. Approve Reappointment of Drew Berry to ID/Eco Devo Board for a 4-Year Term to Expire 2029
6. Approve to Submit Bid for Airport Taxiway Rehabilitation Project No. 3-20-0002-016

*See note in report on Airport Taxiway.*

## PUBLIC HEARINGS - NONE

## REGULAR BUSINESS

7. Request to Waive Municipal Hall Fees for Anthony High School Reunion - Joyce Kaup
8. Approve Procurement Bid Exceptions 1.10.1 Sole Source Distributor and 1.10.3 Purchase of Product of Proven Quality for Purchase of Pelican Street Sweeper from Elgin Sweeper Company

*This is the formality I emailed about. We must approve to bypass the bid process since we are selecting only one product type, and it only has one vendor in Kansas.*

9. Approve Quote for the Purchase of Replacement Street Sweeper

*To protect the quote price (which are not subject to open record until awarded), the quotes will be on your desk at the meeting for review.*

10. Approve Submission of KDOT CCLIP FY28 Pavement Restoration Project East Main

*This is the grant to start the process for replacing east Main to concrete. This is a FY28 grant so we are several years away but the deadline to apply is March 28<sup>th</sup> so this needs to go now. There is no commitment, and it will be a while before we know how the application will rank. You can commit the match level when KDOT does the site visit, so I did not include a motion for that at this time.*

11. Approve Lake Camp Host for 2025 Camping Season

*Formality to get the ad started to fill this role. I placed it here instead of consent in case you have any questions.*

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12. Approve KWO Technical Assistance Grant Agreement #25-2875-120 \$50,000

*See Admin Report.*

13. Anthony Report of Water Right Usage 2024

*I will update the Commission on the status of the 2024 usage.*

14. Municipal Hall Maintenance and Rehabilitation Discussion

*I will explain more at the meeting. I have done a walk through the Hall and would like to share my findings to seek Commission direction.*

**Admin Report:**

1. EPA Technical Assistance & HB 2302 – The Kansas Water Office approved and encouraged the city to accept the grant even though we have engineering assistance through the EPA. They approved using these funds to pay for the engineering testing with is not covered through EPA. In addition, just in case there is another federal employee freeze, the city would not be left without assistance. Therefore, the grant agreement is on the agenda for approval.
2. KCC-40101d Grant – The funding freeze has been lifted, and the project is approved to resume. Mike Schmaderer is gone this week but will return next week to schedule a site visit to Anthony to review the project sites and verify his material list so we can put the project out to bid. After his visit I will have several formal documents to put through to the Commission to get the project underway.
3. 2025 Aviation Day – I attended Aviation Day at the capital on March 3<sup>rd</sup>. The sole purpose was to network with potential businesses that might consider ANY as a relocation or establishment location. I made contact with 2 different flight school companies that are considering satellite locations, in addition to contacts for the possibility of drone training. I also connected with some Air Museum pilots that would consider flying here to show their antique planes if the city does get to host ANY on one of the upcoming air tours. I think we all know if I had time to dedicate to these ventures, I WOULD MAKE THIS HAPPEN SOME HOW. But time is not my friend and with Chris out and the front office still short staffed, I am only growing further behind already extremely behind. I am working with Kari O’Riley to try to help with the Air Tour. I will also present at the next ID/Eco Devo meeting to see if they can take the lead on attracting business to the airport. I made some excellent contacts; we need to keep them going. Side note: I also stumbled on some pilots looking for hangar service in Kansas. I told them we are trying to build more and to keep us mind.
4. Community Solar – We are still waiting the information for the resolution from the gentleman that assessed the site two weeks ago.

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5. Airport Taxiway – I have added an item to the consent agenda as a formality to submit the bids for the Taxiway Rehab project. This bid will be released this week and posted in the newspaper, sent to the list of FAA approved contractors, and posted on EBH’s electronic bid room statewide. The bid opening will be held with EBH as we do with all airport bids. Darin will vet the bids and prepare a bid tab for your review at the April 15<sup>th</sup> city commission meeting.
6. SC Telcom – Shelly Hansel visited the office and wanted to share the following “Year in Review” for 2024 from SC Telcom as they continue to plug into our kids, communities, and events as follows (2 original are available in the city office):



## COMMUNITY INVESTMENT

**8** after proms and schools supported

**7** communities supported with holiday donations

**\$5,600** to 9 local fire departments



**\$2,500** Harper County 4th of July celebration

**\$18,000** for new scoreboards at 3 high schools



More than **\$3,500**  
supporting Chamber  
of Commerce events



More than **\$5,000**  
supporting local  
rodeos and fairs

More than **\$75,000**  
investment in public Wi-Fi in 14 communities



More than **\$7,000**

supporting  
local school  
activities and  
projects



More than **\$848,000** capital credit retirements to members

## VOLUNTEER HOURS

**202** public service hours from 30 employees



## TECHNOLOGICAL EMPOWERMENT

More than **42** miles of fiber plowed in Harper County



**1,083**  
whole-home  
Wi-Fi certified 6  
systems installed

**400** new homes and businesses  
connected to fiber Internet

**326,000**  
intrusions, threats,  
and viruses blocked to  
keep our subscribers  
safe online





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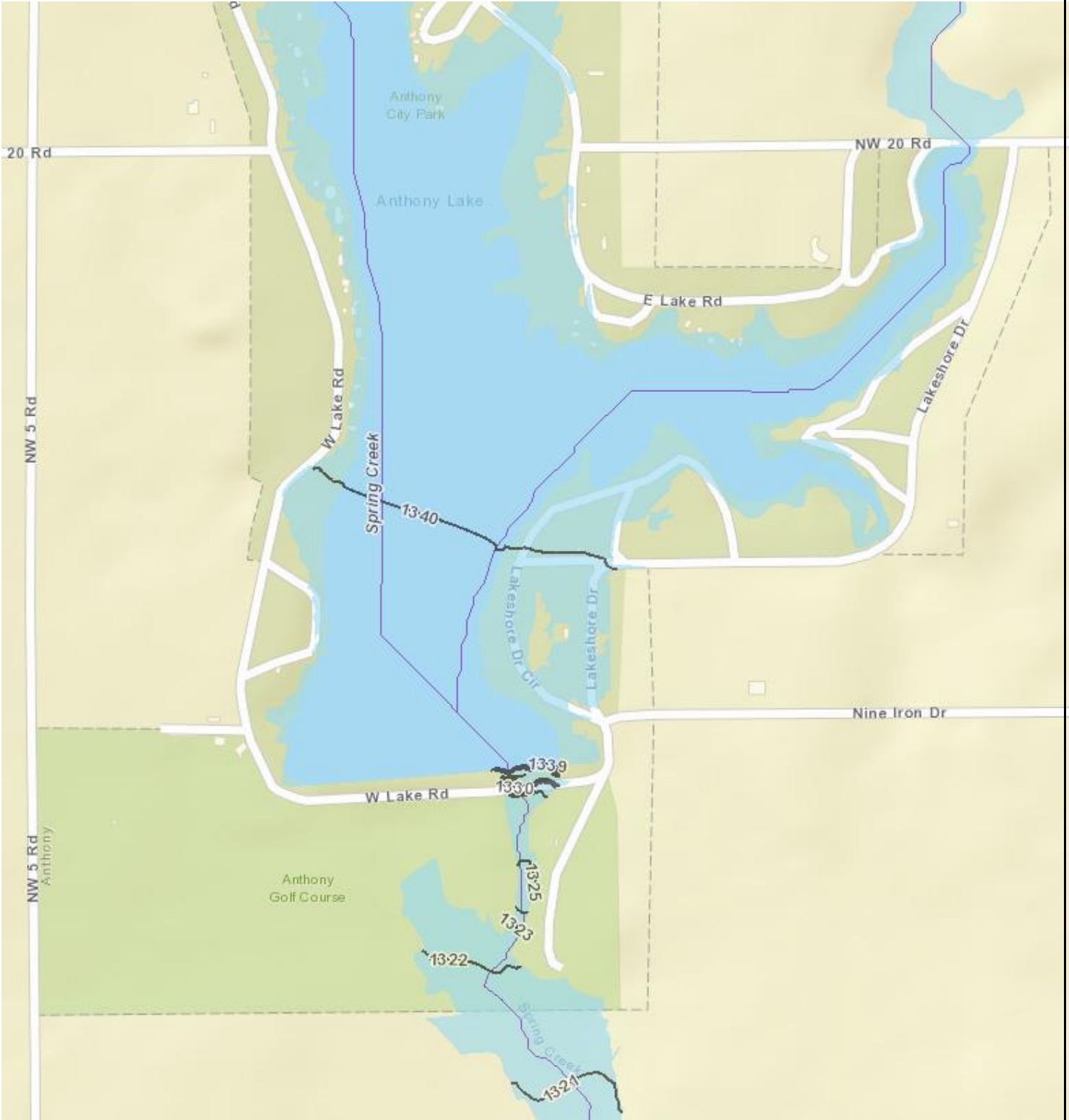
7. Flood Plain Mapping Update – At the last meeting I did not have the maps in the commission room for review. The official maps are way too large to copy but here are some screenshots of the flood area for Anthony (blue areas denote floodplain, not water):



North end of Lake

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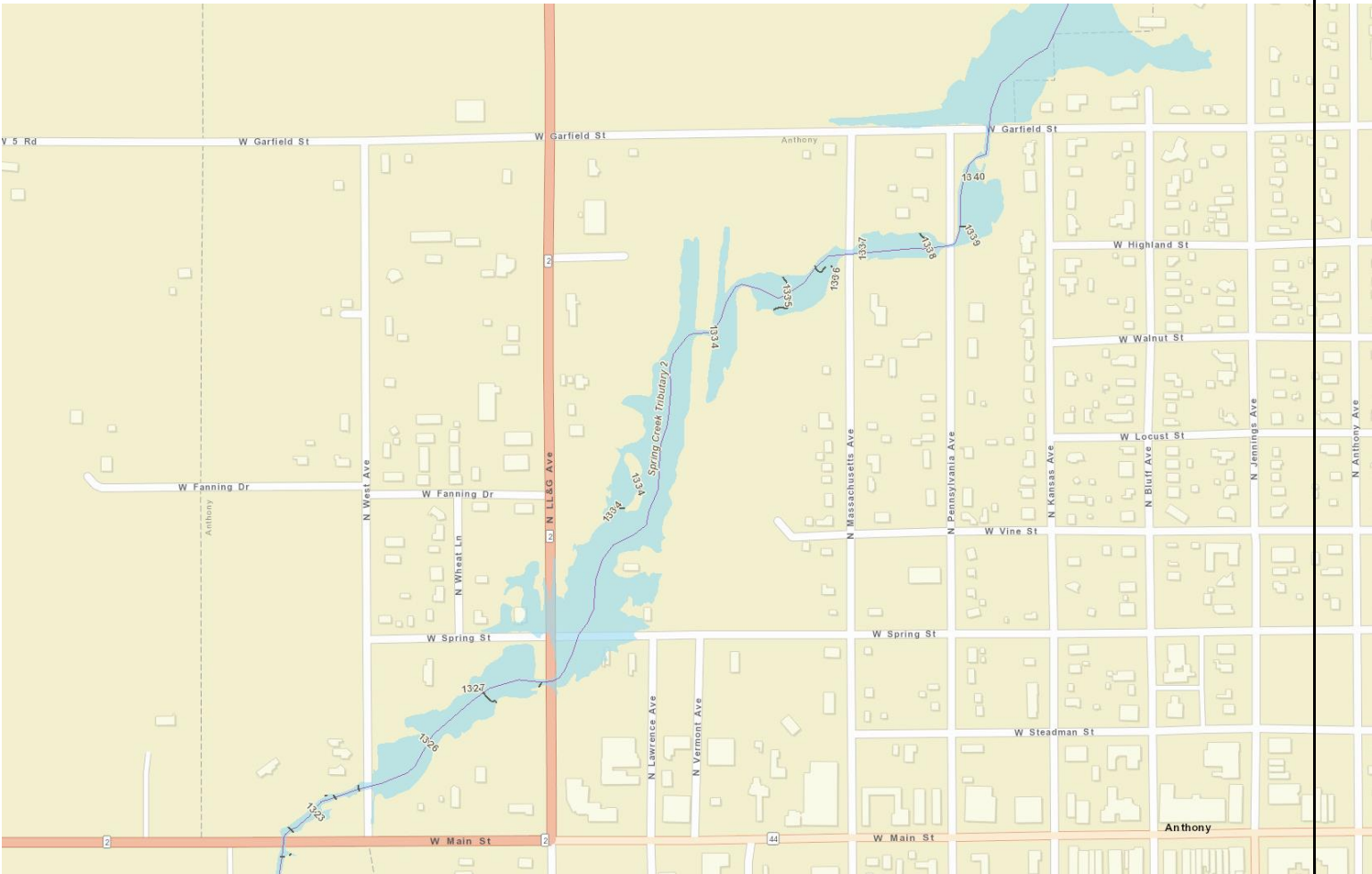
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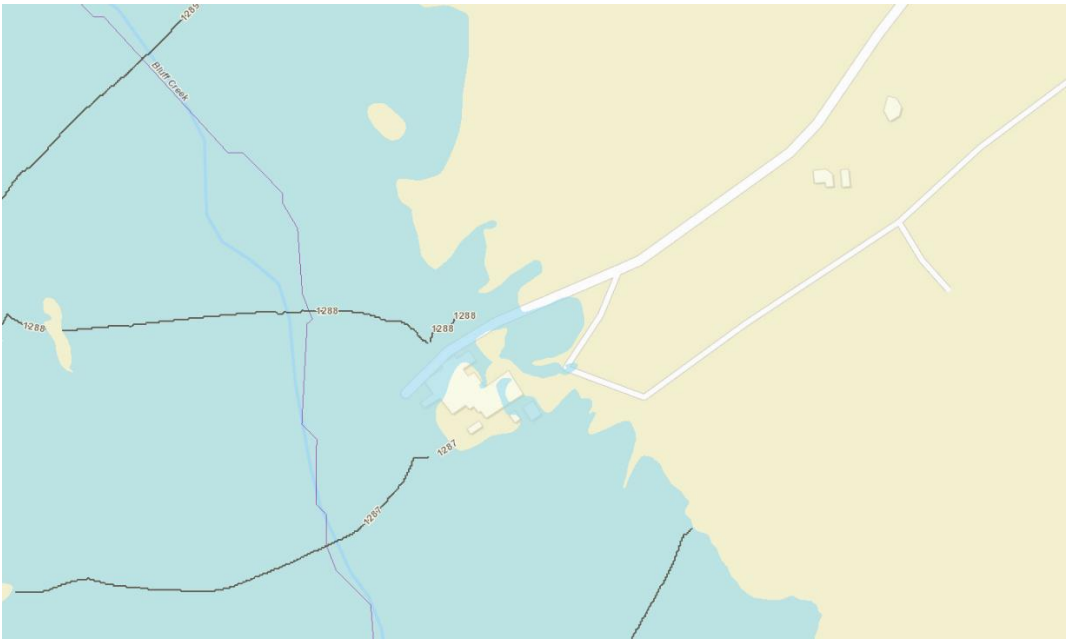
South end of the Lake

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Town of Anthony



Power Plant

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8. Kayak Building – No deliver date scheduled as of yet. Tentatively looking mid-April but the company has not confirmed that. It will be necessary to complete the lease agreement with the Wiseley's next. I contacted our insurance company in December to ask what insurance types and values they want to require on the leaseholder for this purpose. I have heard nothing back.
9. EMC Insurance – I have reached out to Strong's Insurance to inquire about various questions I have had over the last three months that we have had no response on. I believe Strong's is still waiting for responses from EMC and as usual, at the mercy of no responses from them. I resubmitted all four of my email questions last week in hopes of getting some answers. My largest concern is that we have had no communications in regard to the insurance renewal which will take effect in 2 weeks. Strong's is supposed to be quoting other carriers for this purpose. I do not know what the status of this is but the chances of having sufficient time to review other insurance quotes seem to be dwindling. I want to make publicly clear that I am not expressing dissatisfaction with Jessie, who handles our account. I believe every time we ask, she is trying to get answers for us. EMC just appears to be a very different company today than they once were. We are continually being left with no service and in the dark on answers.
10. Wrecked Deweze Mower – Taking the mower to Wichita fell through. We are basically taking this into our own hands at this time. Jerry and Matt investigated the mower internally to determine if we feel we can just repair it ourselves. Early review leads them to think we can. Reminder, insurance will pay \$8,000 if we keep it and repair it, or \$18,000 if they take it. A new machine is around \$50K-\$65K. Based upon this, and the fact that the guys think we can fix the broken parts, and the moving parts still operate, I have reached out to the insurance company to determine, if we just take the \$8K and keep it and fix it, what kind of coverage will be on the mower after that. I need to make sure that they will still cover the mower for liability and safety. And of course, as stated above, I have had no answer yet.
11. Golf Course Bathroom – The information was presented to the golf board on March 11<sup>th</sup> for options to install an onsite wastewater system served by the water wells on the east side of the course. The new bathroom would be located on the south side of the course where water is not currently available. Enclosed in the packet is a copy of the wastewater guidelines and system approval options presented.
12. Electric Rate Comparison – KMEA released their electric rate comparison for the 2024 year and out of the 67 KMEA municipal utilities, the City of Anthony was 18<sup>th</sup> cheapest in residential and 17<sup>th</sup> cheapest in commercial for all in rates/billing. In our EMP 2 region meeting last month, the city continues the rank as 2<sup>nd</sup> cheapest purchased power rate leader.
13. PD Wage Review Update – The PD wage review was presented on January 7<sup>th</sup> and the Commission requested additional information. After further review of the comparable salaries, noting that the city's current wages (after the adjustment for COLA was brought up to date on the



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wage scale) revealed to be very comparable to comparative wages of cities of similar size and budget level, the Police Chief and I have decided not to pursue this review further at this time and to just wait for the all-city employee wage review later this fall. Therefore, unless instructed otherwise by the Commission, we will not place this item back on the agenda for further review at this time.

14. ID/Eco Devo Board – The board met on March 11<sup>th</sup>. I only had time to attend half of the meeting. The discussion was on the sign as you enter Anthony (the land for sale on Garfield). The board is discussing how that might be updated. In addition, they discussed the possibility of adding a sign on the west side of the highway to promote the economic development activities for Sunrise 2<sup>nd</sup>. They need me to present them with some information so they can know what is legally possible for advertising, as well as what incentives and offers the city currently has for development. I will get this information to them so they can brainstorm some options.
15. 2025 Legislative Session – A copy of the latest report from KMU is in the packet for those of you that wish to read on the latest progress of relevant bills.