



City Commission Regular Meeting

Tuesday, August 15, 2023 at 6:00 PM
Commission Chambers, 124 S Bluff, Anthony, KS 67003

MINUTES

OPENING

- Welcome / Call to Order
- Invocation / Pledge of Allegiance
- Roll Call

PRESENT

Mayor Greg Cleveland
Commissioner Sherrie Eaton
Commissioner Jan Lanie
Commissioner Kenny Hodson Jr.

ABSENT

Commissioner Eric Smith

Administrator Cyndra Kastens, Deputy City Clerk Sherri Miller, Superintendent Randy Moore, Police Chief Kenny Hodson, Street Dept Head Bryan Struble, Electric Distribution Dept Head Jerry Angle, Police Officer Nate Houston and Creighton Cullop

- Approval of Agenda

A motion was made to approve the agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Lanie.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr.

1. Employee Promotion Recognition - Bryan Struble promoted to Street Department Head

Recognition was given to Bryan Struble who has been promoted to the Street Department Head.

PUBLIC COMMENT - NONE

CONSENT AGENDA

2. Approve August 1, 2023 Regular Meeting Minutes
3. Appropriation Ordinance No 3172 \$348,158.65
4. Approve 08.15.2023 Payroll \$83,966.16

5. Request to Obtain Bids for Class 3 Wood Electric Poles: 10 - 30', 39 - 35', and 31 - 40'
6. Approve FAA Grant Agreement ANY-CEG-3-20-0002-015-2023 Turf Runway and Direct City Administrator to Execute all Project Documents

Mayor Cleveland asked if any items should be pulled from the consent agenda for further review. Hearing none a motion was made to approve the consent agenda.

Motion made by Mayor Cleveland, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr.

PUBLIC HEARINGS - NONE

REGULAR BUSINESS

7. Bid Opening Demolition Bids

Mayor Cleveland opened the four bids received for Demolition of 301 N Kansas, 422 N Massachusetts and 432 S Anthony. The following bids were received: DLS Underground \$32,000.00, G & G Dozer \$29,000.00, Barker Sand & Gravel \$24,100.00, and Skidsteer Services \$23,000.00. A motion was made by Commissioner Hodson to approve the bid from Skidsteer Services for \$23,000.00. Further discussion took place. Commissioner Hodson then amended his motion to approve the bid from Skidsteer Services for \$23,000.00 less bid cost for 422 N. Massachusetts, contingent upon the property owner's demolition and removal at 422 N. Massachusetts. Mayor Cleveland seconded the motion. Further discussion took place again and the Mayor placed this agenda item on hold for the City Administrator to contact the bidder and verify the cost per property bid.

After discussion with the bidder and verification of the per price property of 301 N. Kansas - \$5000, 422 N Massachusetts - \$10,000, 432 S Anthony - \$8,000., the motion was amended again to approve Skidsteer Services for \$23,000.00 contingent that if any properties are voluntarily torn down prior to the demolition date, that property price would be excluded from the bid.

Motion made by Commissioner Hodson Jr., Seconded by Mayor Cleveland.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr.

8. Untable Bid Opening Street Signs

A motion was made to untable the Bid Opening for Street Signs.

Motion made by Commissioner Lanie, Seconded by Mayor Cleveland.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr.

Two bids were received. Welborn Sales \$17,346.78 and National Sign Company \$19,453.12. After discussion and an update on vetting the bids from Street Department Head Bryan Struble, a motion was made to approve the bid from National Sign Company for \$16,790.40

for the signs. The hardware portion of the bid will be subject to further investigation and approval will fall under the City Administrator's purchasing authority.

Motion made by Commissioner Eaton, Seconded by Mayor Cleveland.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr.

The Commission verified guidance to the Administrator that the signs will be blue background with white lettering.

9. CT Calibration Tester - Jerry Angle

Jerry Angle discussed options to complete necessary auditing on the city's CT electric meters. An estimate to contract the work would be \$22,000 each year to test 85 meters. To purchase a CT Tester (to test in-house regularly) the price is \$34,055. Department Head Angle was given direction to submit for bids to purchase a CT Tester to perform these tests annually in-house.

10. Interconnection Standards

Administrator Kastens updated the Commission on the City Attorney's advice to not process any solar applications until the city's current Behind the Meter Generation and Interconnection Standard policies are updated for statutory compliance. The Commission guided the Administrator to provide notification to current applicants of this required delay in processing applications and work toward a goal to prepare an updated policy for presentation at the September 19, 2023, meeting.

11. Approve Banner Bids

Administrator Kastens presented the bids for city banners as follows: Anthony Republican \$43,015, Britten, Inc. \$26,399, and Display Sales \$14,800. Electric Department Head Jerry Angle presented his review of the attachment hardware with the recommendation of the heavy-duty hardware. A motion was made to approve Banner Bids from Britten Inc for \$26,399.00 for 100 Banners.

Motion made by Mayor Cleveland, Seconded by Commissioner Hodson Jr..

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr.

12. Approve Transient Guest Tax Committee Recommendation to Anthony Disc Golf Club - \$500

A motion was made to approve the Transient Guest Tax Committee recommendation to the Anthony Disc Golf Club for \$500.00.

Motion made by Commissioner Lanie, Seconded by Commissioner Eaton.

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr.

13. 2024 Budget Review

The City Administrator presented the second draft of the 2024 budget.

STAFF REPORTS

14. Administrator Report

The Administrator provided a written report on BASE Grant, HCCF, RNR Rate, Banners and JD Rhea's Retirement Party.

15. Superintendent Report

The Superintendent provided a written report on mowing needs at the lake, morning shop meetings, RFP water tank cleaning, disc golf, KDHE, met with Gary Taylor, billboard request, curb cut, working in front office, zoning and other department activities.

16. Chief of Police report

We inspected some properties to be cleaned up

We served several weed notices

We investigated a burglary/theft in the 500 block of N Anthony

We investigated a domestic disturbance in the 500 block of S. Anthony and turned the case over to the C.A. for possible charges

We investigated an attempted theft in the 500 block of N. LL&G

We are investigating a possible aggravated indecent liberties with a minor case

EXECUTIVE SESSION - NONE

ADJOURNMENT

A motion was made to adjourn the meeting.

Motion made by Mayor Cleveland, Seconded by Commissioner Hodson Jr..

Voting Yea: Mayor Cleveland, Commissioner Eaton, Commissioner Lanie, Commissioner Hodson Jr.

Gregory Cleveland, Mayor

Cyndra Kastens, City Clerk/Administrator